

RURAL WATER DISTRICT NO. 6
MAYES COUNTY
9165 N. 440
Big Cabin OK 74332-8133
(918) 785-2950

MINUTES OF REGULAR MEETING OCTOBER 12, 2023

The Board of Directors regular meeting of Rural Water District No. 6, Mayes County, OK, was called to order by Vice-Chairman Bill Fairsheets, on Thursday, October 12, 2023, at 7:30 pm. in the District Office. The October 12, 2023 regular meeting agenda was posted in compliance with the Oklahoma Open Meeting Act.

Members present: Bill Fairsheets, Dale Countryman, Joe Paysinger, John McIntire, Mikel McDowell, Gary Utter, Steven King, Jeff Kerr

Members absent: Steve Hall

Reading of Minutes:

Bill Fairsheets called for reading of regular meeting minutes for September 14, 2023. Joe Paysinger made the motion, seconded by John McIntire to waive the reading of the September 14, 2023 regular minutes and to approve them as presented. All members present were polled. There were no objections. Motion passed.

Financial Report: (see attached report)

Joe Paysinger made the motion, seconded by Jeff Kerr to approve the financial report and to pay the bills. All members present were polled. There were no objections. Motion passed.

Public Participation (5 minute limit): None

Discuss and take action on hiring Hood & Associates to do year ending audits - 2022/2023:

Joe Paysinger made the motion, seconded by Mikel McDowell to hire Hood & Associates to do year ending audit - 2022/2023. All members present were polled. There were no objections. Motion passed.

Discuss and take action on 2023/2024 annual water budget:

Joe Paysinger made the motion, seconded by Jeff Kerr to approve the 2023/2024 annual water budget. All members present were polled. There were no objections. Motion passed.

Discuss and take action on 2023/2024 annual sewer budget:

Joe Paysinger made the motion, seconded by Dale Countryman to approve the 2023/2024 annual sewer budget. All members present were polled. There were no objections. Motion passed.

Plant and Sewer Reports: (see attached report)

Doug Ray gave plant and sewer reports. He answered any question that were asked.

Approve Monthly Purchase Orders:

Mikel McDowell made the motion, seconded by Joe Paysinger to approve the Monthly Purchase Orders. All members present were polled. There were no objections. Motion passed.

Approve New Memberships, Transfers, etc:

Mikel McDowell made the motion, seconded by Steven King to approve the following:

New Members:

Russ & Crystal Johnson - Lakeside Drive N. - Adair - was tap here before
Jeff Lipe - E. 420 Road - Adair - was tap here before
Heath Scot Brownell - Sunset Shores - Pryor
Kevin Blackman - NE 452 - Pryor
Donnie or Kim Whitenack - Lakeland - Pryor
Michael or Sara Larkins - E. 422 Road - Adair

Cancel Memberships:

#1718 - Sara Crofford - 6 months delinquent
#1246 - Floyd or Paula Fox - 6 months delinquent

Reinstate Membership:

#2433 - Tyler & Taylor Shelby

Transfers:

Levi O. Wheeler to Jack & Mary Blakey
Elvis & Lenara Boren to Steve & Barbara Boren
Mark Shellenbarger & Crystal Vaughn to April Carr
Teng Yang to Michael or Carissa Genn
Michael Pierce To Dave O'Brien
Raylene Zach to Blake Peper
Strong Builders LLC %Chad Strong to Lynda Sequichie & Alton Scrapper
April M. Carr to Brittany Shellenbarger
Marilyn Watt & Robert Vernon to Mike & Juanita Vernon

All members present were polled. There were no objections. Motion passed.

Old Business: None

Unforeseen Business: None

John McIntire made the motion, seconded by Joe Paysinger to adjourn. All members present were polled. There were no objections. Motion Passed.

Chairman

Secretary

Mayes Co RWD 6

GL INCOME - 11/1/2022 thru 9/30/2023

	Budget	Current Month Actual	Year to Date Actual	Unused Budget	MTD%	YTD%
Operating Revenue						
Water Income	1,400,000.00	126,262.07	1,257,120.03	(142,879.97)	9.0	89.8
Penalties	18,000.00	1,431.74	16,649.70	(1,350.30)	8.0	92.5
New Memberships	35,000.00	4,000.00	32,800.00	(2,200.00)	11.4	93.7
Sewer - Pensacola	2,790.00	140.43	3,141.72	351.72	5.0	112.6
Total Operating Revenue	1,455,790.00	131,834.24	1,309,711.45	(146,078.55)	9.1	90.0
Operating Expenses						
Water Purchases	35,000.00	4,323.20	39,561.60	(4,561.60)	12.4	113.0
Salary Expense	300,000.00	22,686.25	257,176.61	42,823.39	7.6	85.7
Payroll Tax Expense	24,000.00	1,785.70	21,217.12	2,782.88	7.4	88.4
Retirement Expense	12,000.00	899.29	10,178.61	1,821.39	7.5	84.8
Loan Payments	185,000.00	14,892.43	163,807.19	21,192.81	8.0	88.5
Utilities	87,000.00	11,366.80	104,765.34	(17,765.34)	13.1	120.4
Telephone	3,000.00	211.40	2,266.97	733.03	7.0	75.6
Maintenance and Materials	120,000.00	10,694.72	117,903.49	2,096.51	8.9	98.3
Chemicals and Lab Supplies	160,000.00	37,037.00	258,152.15	(98,152.15)	23.1	161.3
Office Supplies	5,000.00	206.48	4,881.59	118.41	4.1	97.6
Insurance	140,000.00	8,057.26	113,196.94	26,803.06	5.8	80.9
Engineering	15,000.00	4,755.00	15,525.00	(525.00)	31.7	103.5
Professional Fees	10,000.00		7,322.50	2,677.50		73.2
Travel Expenses	6,000.00	400.00	4,350.00	1,650.00	6.7	72.5
License Renewal / Training	900.00	200.00	476.00	424.00	22.2	52.9
Automobile Expense	20,000.00	1,638.94	22,190.36	(2,190.36)	8.2	111.0
Uniforms and Floormats	9,500.00	645.83	7,749.96	1,750.04	6.8	81.6
Bank Charges and Fees	500.00		45.00	455.00		9.0
Computer	2,000.00	100.00	1,506.76	493.24	5.0	75.3
Postage	10,000.00	3,500.00	11,760.00	(1,760.00)	35.0	117.6
Miscellaneous Expense	25,000.00	40.01	19,033.17	5,966.83	0.2	76.1
Total Operating Expenses	1,169,900.00	123,440.31	1,183,066.36	(13,166.36)	10.6	101.1
Net Operating Income(Loss)	285,890.00	8,393.93	126,645.09	(159,244.91)	2.9	44.3
Other Income						
Interest Income	9,500.00	1,030.62	10,928.66	1,428.66	10.8	115.0
Miscellaneous Income	6,000.00	615.54	4,350.54	(1,649.46)	10.3	72.5
Capital Improvements		68,040.00	183,069.56	(183,069.56)		
Net Income(Loss) - w/ Capital Improven	301,390.00	(57,999.91)	(41,145.27)	(342,535.27)	-19.2	-13.7

MANAGER'S REPORT

October 12, 2023

For the Month of September, 2023

Meters Set: J. Evans; 101 Aspen; L. Boydston; D. Harris; T. Grubbs

Water Quality:

- A) TOC samples: 51%**
- B) TTHM & HAA5:**
- C) Total Coliform: All Good**
- D) Other:**

Projects:

I have ordered the 10" pipe for the Benge Creek Bridge project, and have talked to L & F Construction to get on their schedule to replace this line. It may be a month or two before we can start on this. We have started on the radio read installation and have finished with the route that Chris reads. We will continue with this and hope UTS can keep supplying smart point units to keep up with us.

We have installed VFD's at the North pump station and have spares on hand. I am still waiting on the altitude valve for the North tower. When we receive it, then I believe we will have taken care of all of the low pressure problems in the district.

Last month we repaired 11 water leaks, changed 3 regulators, set 5 meters, moved 0 meters, replaced 1 meter cans, changed 1 cut-off valves, and processed 26 locates. The total water loss for last month was 54%, and the adjusted after leak repairs was 42%. We are starting to get control of the loss as we fix leaks. We will continue to focus on Area 7, we have fixed 3 leaks in the area and have got control of Area 7-A. We believe we have determined the cause of the low pressure in Area 7-A and have fixed the issue at the Strang pump station. We will next try to figure out the water loss in Area-9.