

**RURAL WATER DISTRICT NO. 6**  
**MAYES COUNTY**  
9165 N. 440  
Big Cabin OK 74332-8133  
(918) 785-2950

**MINUTES OF REGULAR MEETING NOVEMBER 9, 2023**

The Board of Directors regular meeting of Rural Water District No. 6, Mayes County, OK, was called to order by Chairman Steve Hall, on Thursday, November 9, 2023, at 7:30 pm. in the District Office. The November 9, 2023 regular meeting agenda was posted in compliance with the Oklahoma Open Meeting Act.

Members present: Steve Hall, Bill Fairsheets, Dale Countryman, Joe Paysinger, John McIntire, Mikel McDowell, Steven King, Jeff Kerr

Members absent: Gary Utter

**Reading of Minutes:**

Steve Hall called for reading of regular meeting minutes for October 12, 2023. John McIntire made the motion, seconded by Bill Fairsheets to waive the reading of the October 12, 2023 regular minutes and to approve them as presented. All members present were polled. There were no objections. Motion passed.

**Financial Report:** (see attached report)

Joe Paysinger made the motion, seconded by Jeff Kerr to approve the financial report and to pay the bills. All members present were polled. There were no objections. Motion passed.

**Public Participation (5 minute limit):** None

**Discuss and take action on raising cost of Residential and Commercial memberships:**

After discussing cost to set meters, Joe Paysinger made the motion, seconded by John McIntire to increase residential and commercial memberships. Effective January 1, 2024 cost of residential memberships will raise to \$1,000.00. Cost of commercial memberships will raise to \$2,000.00. All members present were polled. There were no objections. Motion passed.

**Discuss and take action on raising cost to move meters:**

After discussing cost to move meters, Dale Countyman made the motion, seconded by Joe Paysinger to raise cost to move meters. Effective January 1, 2024 cost to move meters will raise to \$500.00. All members present were polled. There were no objections. Motion passed.

**Discuss and take action on increase in water rates:**

After discussing water rates, Mikel McDowell made the motion, seconded by Jeff Kerr to increase water rated by \$0.10 per 1000 gallons. The minimum charge will remain the same. New rates will go into effect with the March 1, 2024 payment. All members present were polled. There were no objections. Motion passed.

**Discuss and take action on Christmas bonus for employees:**

After discussing Christmas bonus, Dale Countryman made the motion, seconded by Mikel McDowell to give all full time employees a \$500.00 Christmas bonus. All members present were polled. There were no objections. Motion passed.

**Plant and Sewer Reports:** (see attached report)

Doug Ray gave plant and sewer reports. He answered any question that were asked.

**Approve Monthly Purchase Orders:**

Joe Paysinger made the motion, seconded by Steven King to approve the Monthly Purchase Orders. All members present were polled. There were no objections. Motion passed.

**Approve 2023/2024 Blanket Purchase Orders:**

Joe Paysinger made the motion, seconded by John McIntire to approve the 2023/2024 blanket purchase orders. All members present were polled. There were no objections. Motion passed.

**Approve New Memberships, Transfers, etc:**

Bill Fairsheets made the motion, seconded by Mikel McDowell to approve the following:

New Members:

Charles Wingfield - Pensacola - was tap here before

Steve McGuire - W. 360 Rd - Adair - was tap here before

Cancell Memberships:

#1436 - David or Rhonda Carlton - by request

Transfers:

Bill McCollough & Kara Gates to Terri Coulter

DPC Corporation %David Chernicky to Jerod & Kindsey Peper

All members present were polled. There were no objections. Motion passed.

**Old Business:**

Rural Water District #6 received DEQ Permit No. WL000049230885 for construction of 1,460 linear feet of 4" waterline extension, along E. 380 Road.

**Unforeseen Business:** None

John McIntire made the motion, seconded by Steven King to adjourn. All members present were polled. There were no objections. Motion Passed.

---

Chairman

---

Secretary

## Mayes Co RWD 6

GL INCOME - 11/1/2022 thru 10/31/2023

	Budget	Current Month Actual	Year to Date Actual	Unused Budget	MTD%	YTD%
Operating Revenue						
Water Income	1,400,000.00	113,288.48	1,370,449.61	(29,550.39)	8.1	97.9
Penalties	18,000.00	1,480.81	18,125.51	125.51	8.2	100.7
New Memberships	35,000.00	2,400.00	35,200.00	200.00	6.9	100.6
Sewer - Pensacola	2,790.00	421.89	3,563.61	773.61	15.1	127.7
Total Operating Revenue	1,455,790.00	117,591.18	1,427,338.73	(28,451.27)	8.1	98.0
Operating Expenses						
Water Purchases	35,000.00	4,374.72	43,936.32	(8,936.32)	12.5	125.5
Salary Expense	300,000.00	23,351.00	280,527.61	19,472.39	7.8	93.5
Payroll Tax Expense	24,000.00	1,794.98	23,012.10	987.90	7.5	95.9
Retirement Expense	12,000.00	920.60	11,099.21	900.79	7.7	92.5
Loan Payments	185,000.00	14,892.43	178,699.62	6,300.38	8.0	96.6
Utilities	87,000.00	10,015.33	114,780.67	(27,780.67)	11.5	131.9
Telephone	3,000.00	207.34	2,474.31	525.69	6.9	82.5
Maintenance and Materials	120,000.00	98,384.17	216,287.66	(96,287.66)	82.0	180.2
Chemicals and Lab Supplies	160,000.00	34,784.50	292,936.65	(132,936.65)	21.7	183.1
Office Supplies	5,000.00	151.97	5,033.56	(33.56)	3.0	100.7
Insurance	140,000.00	7,003.50	120,200.44	19,799.56	5.0	85.9
Engineering	15,000.00	(1,315.00)	14,210.00	790.00	-8.8	94.7
Professional Fees	10,000.00		7,322.50	2,677.50		73.2
Travel Expenses	6,000.00	400.00	4,750.00	1,250.00	6.7	79.2
License Renewal / Training	900.00		476.00	424.00		52.9
Automobile Expense	20,000.00	4,219.50	26,409.86	(6,409.86)	21.1	132.0
Uniforms and Floor Mats	9,500.00	659.35	8,409.31	1,090.69	6.9	88.5
Bank Charges and Fees	500.00	22.50	67.50	432.50	4.5	13.5
Computer	2,000.00	228.32	1,735.08	264.92	11.4	86.8
Postage	10,000.00	980.00	12,740.00	(2,740.00)	9.8	127.4
Miscellaneous Expense	25,000.00	3,040.01	22,073.18	2,926.82	12.2	88.3
Total Operating Expenses	1,169,900.00	204,115.22	1,387,181.58	(217,281.58)	17.4	118.6
Net Operating Income(Loss)	285,890.00	(86,524.04)	40,157.15	(245,732.85)	-30.3	14.0
Other Income						
Interest Income	9,500.00	1,036.12	11,964.78	2,464.78	10.9	125.9
Miscellaneous Income	6,000.00	510.00	4,860.54	(1,139.46)	8.5	81.0
Capital Improvements		68,040.00	251,109.56	(251,109.56)		
Net Income(Loss) - w/ Capital Improven	301,390.00	(153,017.92)	(194,127.09)	(495,517.09)	-50.8	-64.4

# **MANAGER'S REPORT**

**November 09, 2023**

For the Month of October, 2023

**Meters Set: C. Wingfield; J. Lipe; K. Blackmon**

## **Water Quality:**

- A) TOC samples: 53%**
- B) TTHM & HAA5: All Good**
- C) Total Coliform: All Good**
- D) Other:**

## **Projects:**

We are finished with the install of the 10" line at Bengue Creek. While we were uncovering the old line we found 4 more leaks on the line. Two were small leaks and two were substantial leaks so it was good that we replaced that 600' section. L & F Construction will be awhile before they can get to the 400' on the North side of the bridge as they had to start a job at Tahlequah, and they will be there a month or two. I would also like to replace around 300' of 12" line in Lakeside North. We have a spot that is leaking and the line is 10' down at that spot. I would have to get an easement to move the line to the other side of the fence as there is no space to replace where the line is currently.

We have received the altitude valve for the Northwest tower and are trying to free up the time to install the valve. I also need to schedule to replace a 10" valve at 420 and 440 rd. This would not totally shut off when we were replacing the line at Bengue Creek. We have made progress on our water loss with the 10" line replacement. Our pump speeds have dropped 2% just because of this.

Last month we repaired 11 water leaks, changed 3 regulators, set 3 meters, moved 0 meters, replaced 2 meter cans, changed 2 cut-off valves, and processed 35 locates. The total water loss for last month was 58%, and the adjusted after leak repairs was 44%. We are starting to get control of the loss as we fix leaks. I may try and get ORWA to come out with their drone that has an infra-red camera to fly our lines in Area 11-A. We have never been able to find our water loss there and they have had good luck finding loss with their drone.