

RURAL WATER DISTRICT NO. 6
MAYES COUNTY
9165 N. 440
Big Cabin OK 74332-8133
(918) 785-2950

MINUTES OF REGULAR MEETING March 15, 2018

The Board of Directors regular meeting of Rural Water District No. 6, Mayes County, OK, was called to order by Chairman Granville Martin, on Thursday, March 15, 2018, at 7:30 pm. in the District Office. The March 15, 2018 regular meeting agenda was posted in compliance with the Oklahoma Open Meeting Act.

Members present: Joe Paysinger, Granville Martin, David Allsup, Clifton Biggs,
Bill Fairsheets, Herb Goff and Larry Farlow

Members absent: Steve Hall and Dale Countryman

Reading of Minutes:

Bill Fairsheets made the motion, seconded by Larry Farlow to waive the reading of the February 8, 2018 regular meeting minutes, February 13, 2018 special meeting minutes, February 15, 2018 annual meeting minutes and February 15, 2018 special meeting minutes. All members present were polled. There were no objections. Motion passed.

Financial Report: (see attached report)

Larry Farlow made the motion, seconded by Bill Fairsheets to approve the financial report and to pay the bills. All members present were polled. There were no objections. Motion passed.

Public Participation (5 minute limit): None

Discuss and take action on increase in water rates:

The board discussed the need of a rate increase to help cover cost of replacing old water lines. The old lines are proving to be almost impossible to detect and repair. The board approved a motion made by Larry Farlow and seconded by Bill Fairsheets to raise rates ten (.10) cents per thousand. The increase will go affect for June 1st billing. All members present were polled. There were no objections. Motion passed.

Gary Utter, Engineer's report:

Gary discussed Leisure Land project stating that it is nearing completion. He is satisfied with the work completed to date.

Plant and Sewer Reports: (see attached reports)

Doug gave report on Plant and Sewer. He also discussed next project under consideration.

Approve Monthly Purchase Orders:

Larry Farlow made the motion, seconded by Clifton Biggs to approve the Monthly Purchase Orders. All members present were polled. There were no objections. Motion passed

Approve New Memberships, Transfers, etc:

Bill Fairsheets made the motion, seconded by Herb Goff to approve the following:

New memberships:

Dustin Beckham - Langley
Kelly Berry - Paradise Estates

Cancel Membership:

#1682 - Brent Johnson - By Request
#858 - Brent Johnson - By Request
#2318 - Khristy Potts - 6 months delinquent

Transfers:

Joe Barnts to Jesse Barnts
Eddie Madewell to Robert Douglas
Bud or Patty Ford to Bobby Hendricks
Michael L. Vance to Jeremy Hooker

All members present were polled. There were no objections. Motion passed.

Old Business: None

New Business: None

Joe Paysinger made the motion, seconded by Clifton Biggs to adjourn. All members present were polled. There were no objections. Motion passed.

Chairman

Secretary

Mayes Co RWD 6

GL INCOME - 11/1/2017 thru 2/28/2018

	Budget	Current Month Actual	Year to Date Actual	Unused Budget	MTD%	YTD%
Operating Revenue						
Water Income	1,272,000.00	100,543.11	410,811.20	(861,188.80)	7.9	32.3
Penalties	22,000.00	1,818.32	6,952.14	(15,047.86)	8.3	31.6
New Memberships	25,000.00		5,600.00	(19,400.00)		22.4
Sewer - Pensacola	3,500.00	245.68	1,891.38	(1,608.62)	7.0	54.0
Total Operating Revenue	1,322,500.00	102,607.11	425,254.72	(897,245.28)	7.8	32.2
Operating Expenses						
Water Purchases	32,000.00	1,915.21	8,332.61	23,667.39	6.0	26.0
Salary Expense	275,000.00	21,043.11	84,480.03	190,519.97	7.7	30.7
Payroll Tax Expense	22,000.00	1,820.29	6,888.51	15,111.49	8.3	31.3
Retirement Expense	11,000.00	828.20	3,365.66	7,634.34	7.5	30.6
Loan Payments	190,000.00	15,065.13	60,260.52	129,739.48	7.9	31.7
Utilities	87,000.00	7,476.52	31,984.58	55,015.42	8.6	36.8
Telephone	3,000.00	199.45	799.00	2,201.00	6.6	26.6
Maintenance and Materials	100,000.00	10,419.73	37,050.21	62,949.79	10.4	37.1
Chemicals and Lab Supplies	125,000.00	6,748.13	34,276.32	90,723.68	5.4	27.4
Office Supplies	5,000.00	174.78	2,377.61	2,622.39	3.5	47.6
Insurance	160,000.00	8,608.40	61,302.38	98,697.62	5.4	38.3
Engineering	20,000.00	1,240.00	5,060.00	14,940.00	6.2	25.3
Professional Fees	10,000.00	1,700.00	6,472.00	3,528.00	17.0	64.7
Travel Expenses	6,000.00	900.00	2,218.80	3,781.20	15.0	37.0
License Renewal/ Training	600.00	124.00	124.00	476.00	20.7	20.7
Automobile Expense	12,000.00	116.67	9,308.23	2,691.77	1.0	77.6
Uniforms and Floormats	7,100.00	538.83	2,406.80	4,693.20	7.6	33.9
Bank Charges and Fees	2,500.00	22.50	93.00	2,407.00	0.9	3.7
Computer	2,500.00	100.00	546.61	1,953.39	4.0	21.9
Postage	8,500.00		2,745.00	5,755.00		32.3
Miscellaneous Expense	25,000.00		6,542.95	18,457.05		26.2
Total Operating Expenses	1,104,200.00	79,040.95	366,634.82	737,565.18	7.2	33.2
Net Operating Income(Loss)	218,300.00	23,566.16	58,619.90	(159,680.10)	10.8	26.9
Other Income						
Interest Income	6,500.00	495.86	2,157.59	(4,342.41)	7.6	33.2
Miscellaneous Income	6,000.00	390.00	5,050.04	(949.96)	6.5	84.2
Net Income(Loss) - Before Depreciation Exp	230,800.00	24,452.02	65,827.53	(164,972.47)	10.6	28.5
Depreciation Expense	311,316.00	25,943.00	103,772.00	207,544.00	8.3	33.3
Net Income(Loss) - After Depreciation Exp	(80,516.00)	(1,490.98)	(37,944.47)	42,571.53	1.9	47.1
Capital Improvements		39,518.00	146,181.53	(146,181.53)		
Net Income(Loss) - w/ Capital Improvements	(80,516.00)	(41,008.98)	(184,126.00)	(103,610.00)	50.9	228.7

MANAGER'S REPORT

March 15, 2018

For the Month of February, 2018

Meters Set:

Water Quality:

TOC samples: 40%

TTHM & HAA5:

Total Coliform All passed

Other:

Projects:

Everything at the plant is running well at this time. The new sludge pump came in and we discovered the supplier had shipped the wrong pump. The correct one has been ordered again and we hope to have it in by the end of this month. The install on the new lift in the shop has been finished. While David was here I had him to replace the lights in the old shop that were not working with led lights. Last month was a nightmare for maintenance issues. A cable went bad on the ground radar (\$500), the trackhoe had to go to the repair shop (\$2,000), the throttle cable on the backhoe broke (\$200), and our portable generator went on the fritz (\$4000). Everything is fixed now.

The water line replacement at Leisure Land is almost done. The main lines have all been installed and the crew is working on switching all the meters over to the new lines. They should be finished and cleaned up by the end of the month. When they finish, Gary and I will get together and start all the paperwork for our next project.

Last month we repaired 10 water leaks, changed 1 regulators, set 0 meters, and changed 3 cut-off valves, and replaced 1 meter can. The total water loss for last month was 36%, and the adjusted after leak repairs was 30%. We had leaks scattered all over the district this last month. We lost a week with 10 inches of rain, and then lost another week with the trackhoe in the shop and the backhoe down waiting for parts. We were able to fix a few small leaks by hand digging. We also found some burnt wiring in the Wolfcreek pump station that was causing the pump to run much higher than it should. This may explain why we were having problems finding any leaks in this area to cause our water loss. We have found several more leaks in the start of March and think this will improve on our water loss for next month.