

RURAL WATER DISTRICT NO. 6
MAYES COUNTY
9165 N. 440
Big Cabin OK 74332-8133
(918) 785-2950

MINUTES OF REGULAR MEETING JUNE 9, 2022

The Board of Directors regular meeting of Rural Water District No. 6, Mayes County, OK, was called to order by Chairman Steve Hall, on Thursday, June 9, 2022, at 7:30 pm. in the District Office. The June 9, 2022 regular meeting agenda was posted in compliance with the Oklahoma Open Meeting Act.

Members present: Steve Hall, Dale Countryman, Bill Fairsheets, Joe Paysinger
Gary Utter, Donna Biggs

Members absent: John McIntire, Mikel McDowell, Steven King

Reading of Minutes:

Steve Hall called for reading of regular meeting minutes for May 12, 2022. Bill Fairsheets made the motion, seconded by Donna Biggs to waive the reading of the May 12, 2022 regular minutes and to approve them as presented. All members present were polled. There were no objections. Motion passed.

Financial Report: (see attached report)

Joe Paysinger made the motion, seconded by Bill Fairsheets to approve the financial report and to pay the bills. All members present were polled. There were no objections. Motion passed.

Public Participation (5 minute limit): None

Plant and Sewer Reports: (see attached report)

Doug Ray gave plant and sewer reports. He answered any question that were asked.

Approve Monthly Purchase Orders:

Joe Paysinger made the motion, seconded by Donna Biggs to approve the Monthly Purchase Orders. All members present were polled. There were no objections. Motion passed.

Approve New Memberships, Transfers, etc:

Bill Fairsheets made the motion, seconded by Gary Utter to approve the following:

New Members:

Brian Blackbear - N. 4463 Rd - Spavinaw

Cancell Membership:

#62 - Richard Surine - by request

#805 - Guy Hawkins - by request

#549 - MFA Oil - by request

Transfers:

Robert Fulton to Janey Brightbill

Jerry Hollingshead to Andrew & Jenneil Connally

Mike Turner to Daisy Conley
Joe Barnts to Michael & Darretta Jackson
Jay & Lori Kindle to Jimmie Madden
Pink Dragon %QiongQi Zheng to Pink Moon %Lan Ving Zhao
Len & Jeanne Gregory to Pamela K. Roy
Matthew Skelton to Bryon & Ginny Saucedo
Danny L. Packebush to Christina Shipman
DeWayne Allen to Spring River Cabins LLC

All members present were polled. There were no objections. Motion passed.

Old Business: None

Unforeseen Business: None

Joe Paysinger made the motion, seconded by Bill Fairsheets to adjourn. All members present were polled. There were no objections. Motion Passed.

Chairman

Secretary

Mayes Co RWD 6

GL INCOME - 11/1/2021 thru 5/31/2022

| | Budget | Current Month Actual | Year to Date Actual | Unused Budget | MTD% | YTD% |
|---|---------------------|-------------------------|------------------------|---------------------|------------|-------------|
| Operating Revenue | | | | | | |
| Water Income | 1,400,000.00 | 105,402.43 | 710,835.15 | (689,164.85) | 7.5 | 50.8 |
| Penalties | 18,000.00 | 1,321.09 | 9,760.97 | (8,239.03) | 7.3 | 54.2 |
| New Memberships | 28,800.00 | 2,400.00 | 24,000.00 | (4,800.00) | 8.3 | 83.3 |
| Sewer - Pensacola | 2,790.00 | 394.32 | 2,029.12 | (760.88) | 14.1 | 72.7 |
| Total Operating Revenue | 1,449,590.00 | 109,517.84 | 746,625.24 | (702,964.76) | 7.6 | 51.5 |
| Operating Expenses | | | | | | |
| Water Purchases | 35,000.00 | 2,241.96 | 16,952.16 | 18,047.84 | 6.4 | 48.4 |
| Salary Expense | 300,000.00 | 20,113.92 | 154,012.15 | 145,987.85 | 6.7 | 51.3 |
| Payroll Tax Expense | 24,000.00 | 1,700.66 | 12,910.45 | 11,089.55 | 7.1 | 53.8 |
| Retirement Expense | 12,000.00 | 804.56 | 6,160.51 | 5,839.49 | 6.7 | 51.3 |
| Loan Payments | 185,000.00 | 14,890.04 | 104,244.64 | 80,755.36 | 8.0 | 56.3 |
| Utilities | 75,000.00 | 6,261.97 | 47,164.41 | 27,835.59 | 8.3 | 62.9 |
| Telephone | 3,000.00 | 207.42 | 1,424.23 | 1,575.77 | 6.9 | 47.5 |
| Maintenance and Materials | 120,000.00 | 15,858.97 | 45,252.69 | 74,747.31 | 13.2 | 37.7 |
| Chemicals and Lab Supplies | 120,000.00 | 11,663.15 | 78,527.42 | 41,472.58 | 9.7 | 65.4 |
| Office Supplies | 4,000.00 | 625.06 | 3,989.48 | 10.52 | 15.6 | 99.7 |
| Insurance | 140,000.00 | 7,275.10 | 79,016.52 | 60,983.48 | 5.2 | 56.4 |
| Engineering | 25,000.00 | | 525.00 | 24,475.00 | | 2.1 |
| Professional Fees | 10,000.00 | | 3,397.30 | 6,602.70 | | 34.0 |
| Travel Expenses | 6,000.00 | 400.00 | 3,150.00 | 2,850.00 | 6.7 | 52.5 |
| License Renewal / Training | 900.00 | | | 900.00 | | |
| Automobile Expense | 20,000.00 | 37.98 | 8,779.07 | 11,220.93 | 0.2 | 43.9 |
| Uniforms and Floor Mats | 9,500.00 | 621.07 | 5,019.41 | 4,480.59 | 6.5 | 52.8 |
| Bank Charges and Fees | 500.00 | | 52.50 | 447.50 | | 10.5 |
| Computer | 2,000.00 | 100.00 | 977.00 | 1,023.00 | 5.0 | 48.9 |
| Postage | 8,000.00 | 1,160.00 | 7,240.00 | 760.00 | 14.5 | 90.5 |
| Miscellaneous Expense | 25,000.00 | 3,040.01 | 12,962.02 | 12,037.98 | 12.2 | 51.8 |
| Total Operating Expenses | 1,124,900.00 | 87,001.87 | 591,756.96 | 533,143.04 | 7.7 | 52.6 |
| Net Operating Income(Loss) | 324,690.00 | 22,515.97 | 154,868.28 | (169,821.72) | 6.9 | 47.7 |
| Other Income | | | | | | |
| Interest Income | 9,500.00 | 891.74 | 6,194.31 | (3,305.69) | 9.4 | 65.2 |
| Miscellaneous Income | 6,000.00 | 330.00 | 3,656.52 | (2,343.48) | 5.5 | 60.9 |
| Capital Improvements | | 1,500.00 | 83,197.00 | (83,197.00) | | |
| Net Income(Loss) - w/ Capital Improver | 340,190.00 | 22,237.71 | 81,522.11 | (258,667.89) | 6.5 | 24.0 |

MANAGER'S REPORT

June 09, 2022

For the Month of May, 2022

Meters Set: J. Miller; M. Turner; J. Clark

Water Quality:

- A) TOC samples: 45%**
- B) TTHM & HAA5:**
- C) Total Coliform: All Good**
- D) Other:**

Projects:

We have received the DEQ permit to be able to clean out our sludge ponds. I have not received a hard date yet for when the crew can do the work on the sludge ponds. Our generator for the office is here and I have talked to David about getting it installed. I finally received a response for the easement on the 4" loop line, the address the county had was wrong and Mrs. Moore has signed the easement. The other 2 properties have been sold to Mr. Jungerman sold the old owners didn't sign easements to defer to the new owner. I am writing up new easements and will get Mr. Jungerman to sign these. As soon as that happens and I get them filed we will be ready to start work on the line installation.

We had a Sanitary Survey from the DEQ on April 25th. I have not received the report yet, so I don't know what we will be required to do. I also talked to UTS and they are starting to receive some of the units for our new meter reading system. Still no idea for a final date when we will get them all.

Last month we repaired 1 water leaks, changed 2 regulators, set 3 meters, moved 0 meters, replaced 0 meter cans, changed 1 cut-off valves, and processed 42 locates. The total water loss for last month was 39%, and the adjusted after leak repairs was 36%. We have kept our leaks fairly well under control and will continue to look for water loss.