

**RURAL WATER DISTRICT NO. 6**  
**MAYES COUNTY**  
9165 N. 440  
Big Cabin OK 74332-8133  
(918) 785-2950

MINUTES OF REGULAR MEETING January 11, 2018

The Board of Directors regular meeting of Rural Water District No. 6, Mayes County, OK, was called to order by Chairman Granville Martin, on Thursday, January 11, 2018, at 7:30 pm. in the District Office. The January 11, 2018 regular meeting agenda was posted in compliance with the Oklahoma Open Meeting Act.

Members present: Steve Hall, Joe Paysinger, Granville Martin, David Allsup, Clifton Biggs, Bill Fairsheets, Dale Countryman, Herb Goff and Larry Farlow

Members absent: None

**Reading of Minutes:**

Bill Fairsheets made the motion, seconded by Dale Countryman to waive the reading of the December 7, 2017 regular meeting minutes. All members present were polled. There were no objections. Motion passed.

**Financial Report:** (see attached report)

Larry Farlow made the motion, seconded by Dale Countryman to approve the financial report and to pay the bills. All members present were polled. There were no objections. Motion passed.

**Public Participation (5 minute limit):** None

**Violet Kirkendall presented 2016/2017 yearly audit:**

Violet Kirkendall presented Board members the auditors report dated October 31, 2017. Violet went over the audit explaining the figures presented.

**Discuss and take action on approving 2016/2017 yearly audit:**

Motion was made by Dale Countryman and seconded by Larry Farlow to approve 2016/2017 audit as presented. Board was polled and all approved. Motion Passed.

**Gary Utter, Engineer's report:**

Gary discussed Leisure Land project saying the project is going well and that 40% of the two inch pipe is installed.

**Plant and Sewer Reports:** (see attached reports)

Doug gave report on Plant and Sewer. He answered any questions that were asked.

**Approve Monthly Purchase Orders:**

Larry Farlow made the motion, seconded by Dale Countryman to approve the Monthly Purchase Orders. All members present were polled. There were no objections. Motion passed

**Approve New Memberships, Transfers, etc:**

Bill Fairsheets made the motion, seconded by Dale Countryman to approve the following:

New memberships:

Walter L. or Shelby R. Paul - E. 410 Strang  
Johnny McLeland - N. of Pensacola  
Courtney Collins - E. 360  
Gary or Judy Gregory - N. Hwy 82

Cancel Membership:

#2130 - Regina McDonald - By request  
#1162 - Thelma Carpenter - 6 months delinquent

Transfers:

Sherrie J. or Ricky Smith to Janelle Bridges  
Mike Turner to Veronica Gregory  
Ethel Gilpin to Jeff Kerr  
Janet Blosser to Rogue Fox, LLC.  
Jack R. Gandy to Rodney or Susan Sanders  
Ken or Elisabeth Wagner to Scott or Crystal Tandy

All members present were polled. There were no objections. Motion passed.

**Old Business:** None

**New Business:** None

Herb Goff made the motion, seconded by Joe Paysinger to adjourn. All members present were polled. There were no objections. Motion passed.

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Chairman

Secretary

## Mayes Co RWD 6

GL INCOME - 11/1/2017 thru 12/31/2017

	Budget	Current Month Actual	Year to Date Actual	Unused Budget	MTD%	YTD%
<b>Operating Revenue</b>						
Water Income	1,272,000.00	99,627.95	195,757.85	(1,076,242.15)	7.8	15.4
Penalties	22,000.00	1,419.25	3,510.73	(18,489.27)	6.5	16.0
New Memberships	25,000.00	800.00	2,400.00	(22,600.00)	3.2	9.6
Sewer - Pensacola	3,500.00	363.32	1,426.38	(2,073.62)	10.4	40.8
<b>Total Operating Revenue</b>	<b>1,322,500.00</b>	<b>102,210.52</b>	<b>203,094.96</b>	<b>(1,119,405.04)</b>	<b>7.7</b>	<b>15.4</b>
<b>Operating Expenses</b>						
Water Purchases	32,000.00	2,060.74	3,866.17	28,133.83	6.4	12.1
Salary Expense	275,000.00	20,814.86	41,921.59	233,078.41	7.6	15.2
Payroll Tax Expense	22,000.00	1,592.38	3,207.08	18,792.92	7.2	14.6
Retirement Expense	11,000.00	832.59	1,676.86	9,323.14	7.6	15.2
Loan Payments	190,000.00	15,065.13	30,130.26	159,869.74	7.9	15.9
Utilities	87,000.00	9,684.81	16,660.42	70,339.58	11.1	19.1
Telephone	3,000.00	198.22	394.63	2,605.37	6.6	13.2
Maintenance and Materials	100,000.00	4,626.39	11,703.33	88,296.67	4.6	11.7
Chemicals and Lab Supplies	125,000.00	3,116.08	11,125.56	113,874.44	2.5	8.9
Office Supplies	5,000.00	990.74	2,080.09	2,919.91	19.8	41.6
Insurance	160,000.00	9,442.16	18,884.32	141,115.68	5.9	11.8
Engineering	20,000.00	2,980.00	2,980.00	17,020.00	14.9	14.9
Professional Fees	10,000.00	3,240.00	4,772.00	5,228.00	32.4	47.7
Travel Expenses	6,000.00	400.00	868.80	5,131.20	6.7	14.5
License Renewal/ Training	600.00			600.00		
Automobile Expense	12,000.00	2,558.00	2,878.29	9,121.71	21.3	24.0
Uniforms and Floormats	7,100.00	582.94	1,285.03	5,814.97	8.2	18.1
Bank Charges and Fees	2,500.00		70.50	2,429.50		2.8
Computer	2,500.00	123.45	223.45	2,276.55	4.9	8.9
Postage	8,500.00		245.00	8,255.00		2.9
Miscellaneous Expense	25,000.00	5,997.95	6,492.95	18,507.05	24.0	26.0
<b>Total Operating Expenses</b>	<b>1,104,200.00</b>	<b>84,306.44</b>	<b>161,466.33</b>	<b>942,733.67</b>	<b>7.6</b>	<b>14.6</b>
<b>Net Operating Income(Loss)</b>	<b>218,300.00</b>	<b>17,904.08</b>	<b>41,628.63</b>	<b>(176,671.37)</b>	<b>8.2</b>	<b>19.1</b>
<b>Other Income</b>						
Interest Income	6,500.00	608.31	1,152.95	(5,347.05)	9.4	17.7
Miscellaneous Income	6,000.00	2,410.04	2,800.04	(3,199.96)	40.2	46.7
<b>Net Income(Loss) - Before Depreciation Exp</b>	<b>230,800.00</b>	<b>20,922.43</b>	<b>45,581.62</b>	<b>(185,218.38)</b>	<b>9.1</b>	<b>19.7</b>
Depreciation Expense	311,316.00	25,943.00	51,886.00	259,430.00	8.3	16.7
<b>Net Income(Loss) - After Depreciation Exp</b>	<b>(80,516.00)</b>	<b>(5,020.57)</b>	<b>(6,304.38)</b>	<b>74,211.62</b>	<b>6.2</b>	<b>7.8</b>
<b>Capital Improvements</b>		<b>68,700.00</b>	<b>68,700.00</b>	<b>(68,700.00)</b>		
<b>Net Income(Loss) - w/ Capital Improvements</b>	<b>(80,516.00)</b>	<b>(73,720.57)</b>	<b>(75,004.38)</b>	<b>5,511.62</b>	<b>91.6</b>	<b>93.2</b>

# **MANAGER'S REPORT**

## **January 11, 2018**

For the Month of December, 2017

**Meters Set: Mark Lippe**

**Water Quality:**

**TOC samples: 27%**

**TTHM & HAA5:**

**Total Coliform All passed**

**Other:**

**Projects:**

I had to order some more parts from Hach to repair the turbidimeters in the filter room at the plant. Apparently a power surge we had a few weeks back did a number on some of our electronic metering devices. I also lost a sludge pump during the extremely cold weather we had last week. The casing froze and cracked, the heater was running in the enclosure but was just not turned up enough. I have S & D Electric checking on a new pump. I finally sold the old backwash tower for \$1500.00 Ironside water district had a use for it and will be picking it up in the next couple of months.

The water line replacement at Leisure Land is going well so far. The 4" line is installed and approximately 4000' of the 2" line has been installed. Unfortunately we ran into more rock than we expected when digging for the north loop of 2". This slowed us down for a few days as they had to hammer about 500'.

Last month we repaired 6 water leaks, changed 6 regulators, set 1 meters, and changed 0 cut-off valves, and replaced 1 meter cans. The total water loss for last month was 43%, and the adjusted after leak repairs was 34%. We had to replace about 120' of 2 1/2" water line north of Adair in a creek crossing. The line was exposed and leaking so we had Kelley King bring his big excavator and do the work for us. I also had an old 6" valve freeze and bust in the old plant. We took it off and capped the line and when it warms up more we will be digging up and cutting off the 12" line running from the old plant. I have the parts on hand to fix this. I am also checking on the price of buying our own squeeze tool for 8 to 12' poly line. This would save us downtime when we have to repair these big lines. Most of our leaks during this last blast of cold weather were on old repairs of the 10' and 12' poly lines. It got cold enough that the O.D. of the pipe shrank. I talked to one of my parts suppliers and we think we have solutions for repairing these. The last month has been rough on us, but we seem to be back to normal operations now.