

RURAL WATER DISTRICT #6, Mayes County  
INFORMATION SHEET

- 1 You need to keep us informed on your correct billing address and phone #.  
If your address changes let us know, so there will be no delay in receiving your bill.
- 2 There is a **minimum charge** due per month, whether any water is used or not.
- 3 Water bill cards show the amount due and due date. Pay attention to charges and pay the correct amount. Also send in the correct part of the card.
- 4 Any time there is a - in front of the amount due, this means you have credit.
- 5 Late fees will be applied to ALL accts if past due, NO EXCEPTIONS.
- 6 If your meter is pulled/locked due to delinquent bills, reset charge is as follows: \$75.00 for the 1st. time, \$150.00 for 2nd. and any subsequent resets. This will be within a period of 12 months, January 1st. To December 31st. **Meter resets will take place between 8:00am & 4:00pm on WEEKDAYS ONLY.**
- 7 Non payment of bills for 6 months will result in cancellation of membership. The cost to get water back in District if membership is canceled, will be the price of a new membership and meter deposit, plus **all** back water bills at the time of cancellation.
- 8 If you notice high usage on bill, check your meter for leak before calling into office. Water has to go thru meter for it to register usage.
- 9 If you sell your property, it is your responsibility to transfer membership. Account will stay in your name and you will receive bills and be responsible for paying them until we receive the required paperwork to transfer membership into new owners name.
- 10 If you rent your property, it is your responsibility to notify R.W.D.#6 of renters, when they move in and move out. You will be responsible for any outstanding bills, if the renter moves leaving a bill. R.W.D.#6, requires a renters meter deposit.
- 11 The water meter is the property of R.W.D.#6. You don't own it. R.W.D.#6 stops at the meter. Any leaks past the meter is your responsibility to repair.
- 12 R.W.D.#6 office hours are Monday thru Friday 8:00am to 12:00pm and 1:00pm to 5:00pm. If you show up during lunch (12:00pm to 1:00pm) we have a drop box by the office door. If you come after hours, there is a drop box by the entrance gate where you can put your payment. Don't put your water bill in the USPS mail box out by the gate entrance by road.  
If there are any **MAJOR** problems after 5:00pm or on weekends, you still call (918)785-2950 for assistance.
- 13 The cut-off valve at the meter is for emergency use only, due to leaks. Don't turn meter on & off all the time, this will wear out valve, then when you do have a leak, meter will not shut off and will continue to run water.