

RURAL WATER DISTRICT NO. 6
MAYES COUNTY
9165 N. 440
Big Cabin OK 74332-8133
(918) 785-2950

MINUTES OF REGULAR MEETING FEBRUARY 8, 2024

The Board of Directors regular meeting of Rural Water District No. 6, Mayes County, OK, was called to order by Vice-Chairman Bill Fairsheets, on Thursday, February 8, 2024, at 7:30 pm. in the District Office. The February 8, 2024 regular meeting agenda was posted in compliance with the Oklahoma Open Meeting Act.

Members present: Bill Fairsheets, Dale Countryman, Joe Paysinger,
Mikel McDowell, John McIntire, Gary Utter, Jeff Kerr

Members absent: Steve Hall, Steven King

Reading of Minutes:

Bill Fairsheets called for reading of regular meeting minutes for January 11, 2024. John McIntire made the motion, seconded by Jeff Kerr to waive the reading of the January 11, 2024 regular minutes and to approve them as presented. All members present were polled. There were no objections. Motion passed.

Financial Report: (see attached report)

Joe Paysinger made the motion, seconded by John McIntire to approve the financial report. All members present were polled. There were no objections. Motion passed.

Public Participation (5 minute limit): None

Plant and Sewer Reports: (see attached report)

Doug Ray gave plant and sewer reports. He answered any question that were asked.

Approve Monthly Purchase Orders: None

Approve New Memberships, Transfers, etc:

Mikel McDowell made the motion, seconded by John McIntire to approve new memberships, transfers, cancellations and re-instatements. All members present were polled. There were no objections. Motion passed.

Old Business: None

Unforeseen Business: None

Jeff Kerr made the motion, seconded by Mikel McDowell to adjourn. All members present were polled. There were no objections. Motion Passed.

Chairman

Secretary

Mayes Co RWD 6

GL INCOME - 11/1/2023 thru 1/31/2024

| | Budget | Current Month Actual | Year to Date Actual | Unused Budget | MTD% | YTD% |
|---|---------------------|-------------------------|------------------------|-----------------------|--------------|--------------|
| Operating Revenue | | | | | | |
| Water Income | 1,600,000.00 | 128,450.41 | 343,833.77 | (1,256,166.23) | 8.0 | 21.5 |
| Penalties | 18,000.00 | 1,687.17 | 4,693.90 | (13,306.10) | 9.4 | 26.1 |
| New Memberships | 48,000.00 | 1,000.00 | 9,000.00 | (39,000.00) | 2.1 | 18.8 |
| Sewer - Pensacola | 3,000.00 | 406.26 | 1,234.43 | (1,765.57) | 13.5 | 41.1 |
| Total Operating Revenue | 1,669,000.00 | 131,543.84 | 358,762.10 | (1,310,237.90) | 7.9 | 21.5 |
| Operating Expenses | | | | | | |
| Water Purchases | 50,000.00 | 4,621.12 | 11,728.08 | 38,271.92 | 9.2 | 23.5 |
| Salary Expense | 300,000.00 | 24,188.00 | 82,869.25 | 217,130.75 | 8.1 | 27.6 |
| Payroll Tax Expense | 24,000.00 | 2,092.30 | 6,592.97 | 17,407.03 | 8.7 | 27.5 |
| Retirement Expense | 12,000.00 | 948.80 | 3,249.97 | 8,750.03 | 7.9 | 27.1 |
| Loan Payments | 185,000.00 | 14,892.43 | 44,677.29 | 140,322.71 | 8.0 | 24.1 |
| Utilities | 125,000.00 | 10,626.21 | 29,801.33 | 95,198.67 | 8.5 | 23.8 |
| Telephone | 3,000.00 | 190.46 | 5,264.24 | (2,264.24) | 6.3 | 175.5 |
| Maintenance and Materials | 160,000.00 | 12,448.32 | 38,270.45 | 121,729.55 | 7.8 | 23.9 |
| Chemicals and Lab Supplies | 200,000.00 | 26,880.98 | 50,711.58 | 149,288.42 | 13.4 | 25.4 |
| Office Supplies | 5,000.00 | 159.95 | 1,205.32 | 3,794.68 | 3.2 | 24.1 |
| Insurance | 135,000.00 | 35,645.86 | 51,760.38 | 83,239.62 | 26.4 | 38.3 |
| Engineering | 20,000.00 | | (440.00) | 20,440.00 | | -2.2 |
| Professional Fees | 10,000.00 | 2,500.00 | 8,851.30 | 1,148.70 | 25.0 | 88.5 |
| Travel Expenses | 6,000.00 | 350.00 | 950.00 | 5,050.00 | 5.8 | 15.8 |
| License Renewal / Training | 900.00 | | | 900.00 | | |
| Automobile Expense | 20,000.00 | | 3,375.10 | 16,624.90 | | 16.9 |
| Uniforms and Floor Mats | 8,500.00 | 490.50 | 1,771.00 | 6,729.00 | 5.8 | 20.8 |
| Bank Charges and Fees | 500.00 | | 15.00 | 485.00 | | 3.0 |
| Computer | 2,000.00 | 100.00 | 323.27 | 1,676.73 | 5.0 | 16.2 |
| Postage | 12,000.00 | 3,500.00 | 4,886.00 | 7,114.00 | 29.2 | 40.7 |
| Miscellaneous Expense | 25,000.00 | 90.01 | 5,819.38 | 19,180.62 | 0.4 | 23.3 |
| Total Operating Expenses | 1,303,900.00 | 139,724.94 | 351,681.91 | 952,218.09 | 10.7 | 27.0 |
| Net Operating Income(Loss) | 365,100.00 | (8,181.10) | 7,080.19 | (358,019.81) | -2.2 | 1.9 |
| Other Income | | | | | | |
| Interest Income | 10,500.00 | 1,012.12 | 3,081.46 | (7,418.54) | 9.6 | 29.3 |
| Miscellaneous Income | 5,000.00 | 585.00 | 1,575.00 | (3,425.00) | 11.7 | 31.5 |
| Capital Improvements | | 64,260.00 | 64,260.00 | (64,260.00) | | |
| Net Income(Loss) - w/ Capital Improver | 380,600.00 | (70,843.98) | (52,523.35) | (433,123.35) | -18.6 | -13.8 |

MANAGER'S REPORT

February 08, 2024

For the Month of January, 2024

Meters Set: J. Hammett

Water Quality:

- A) TOC samples: 37%**
- B) TTHM & HAA5:**
- C) Total Coliform: All Good**
- D) Other: DBP's good**

Projects:

During the recent freeze in January we had a 12" main in Lakeside North pull apart at a fuse. This quickly drained our clearwell at the plant and put most of the district with low pressure, or without water. We started on this repair around 9am and finished about 2pm. It took until the next afternoon to get everybody back to full pressure.

We have received our last shipment of smart-point units. I should have all of them installed before we take our March readings. We had some issues during the cold snap in January. We had to work on the Pensacola pump station as a pressure transducer froze. We did not have that many customers that the meter or regulator froze.

Last month we repaired 5 water leaks, changed 6 regulators, set 1 meters, moved 0 meters, replaced 0 meter cans, changed 1 cut-off valves, and processed 32 locates. The total water loss for last month was 56%, and the adjusted after leak repairs was 41%. We are staying ahead of repairs on smaller leaks, but have not had enough time to focus on another area yet. We will be able to get back on track as soon as we get the last smart points installed and free up time and personnel.