

RURAL WATER DISTRICT NO. 6
MAYES COUNTY
9165 N. 440
Big Cabin OK 74332-8133
(918) 785-2950

MINUTES OF REGULAR MEETING AUGUST 11, 2022

The Board of Directors regular meeting of Rural Water District No. 6, Mayes County, OK, was called to order by Chairman Steve Hall, on Thursday, August 11, 2022, at 7:30 pm. in the District Office. The August 11, 2022 regular meeting agenda was posted in compliance with the Oklahoma Open Meeting Act.

Members present: Steve Hall, Dale Countryman, Bill Fairsheets, Joe Paysinger, John McIntire, Gary Utter, Mikel McDowell, Donna Biggs

Members absent: Steven King

Reading of Minutes:

Steve Hall called for reading of regular meeting minutes for July 7, 2022. Bill Fairsheets made the motion, seconded by Gary Utter to waive the reading of the July 7, 2022 regular minutes and to approve them as presented. All members present were polled. There were no objections. Motion passed.

Financial Report: (see attached report)

Joe Paysinger made the motion, seconded by Donna Biggs to approve the financial report and to pay the bills. All members present were polled. There were no objections. Motion passed.

Proposed Executive Session with attorney (Stephen Andrew) to discuss Easement of property owner:

Joe Paysinger made the motion, seconded by Mikel McDowell to go into executive session to discuss Easement of property owner. All members present were polled. There were no objections. Motion passed.

Vote to return to open session:

Mikel McDowell made the motion, seconded by Bill Fairsheets to return to open session. All members present were polled. There were no objections. Motion passed.

Discuss and take action on Easement of property owner:

Steve Hall made the motion, seconded by Dale Countryman to have Stephen Andrew (attorney) draft a letter for Steve Hall to sign and deliver to the property owner. All members present were polled. There were no objections. Motion passed.

Public Participation (5 minute limit): None

Discuss and take action for RV Park with 300 spots:

After discussing RV Parks. Joe Paysinger made the motion, seconded by John McIntire to approve 100 RV spots with a 2" line bored under road. All members present were polled. There were no objections. Motion passed.

Discuss and take action on managers and employees salary raise: No action

Plant and Sewer Reports: (see attached report)

Doug Ray gave plant and sewer reports. He answered any question that were asked.

Approve Monthly Purchase Orders:

Joe Paysinger made the motion, seconded by Mikel McDowell to approve the Monthly Purchase Orders. All members present were polled. There were no objections. Motion passed.

Approve New Memberships, Transfers, etc:

Bill Fairsheets made the motion, seconded by John McIntire to approve the following:

New Members:

- Jeremy Almendarez - E. 360 Rd - Vinita - pasture tap
- Peng Vang - N 441 Road - Big Cabin
- Adam Murray - Sunset Shores - Pryor
- Ralph & Christal White, Jr - Leisure Land - was tap here before
- Joe or Kaylene Hale - Quail Acres - pasture tap

Cancel Membership:

- #2146 - Michael R. Thompson - by request
- #955 - Jeremy Black - 6 months delinquent

Transfers:

- Mike or Martha Armitage to Kelly O'Brien

All members present were polled. There were no objections. Motion passed.

Old Business: None

Unforeseen Business:

Doug discussed with the board about an application received for ARPA Funds for infrastructure, which is open to water districts. RWD#6 can apply for matching funds. This funding will help with the drive by system. Joe Paysinger made the motion, seconded by Gary Utter for Doug to fill out and sign application and submit.

Dale Countryman made the motion, seconded by Joe Paysinger to move the September meeting from the 8th to the 13th. All members present were polled. There were no objections. Motion passed.

Joe Paysinger made the motion, seconded by Gary Utter to adjourn. All members present were polled. There were no objections. Motion Passed.

Chairman

Secretary

Mayes Co RWD 6

GL INCOME - 11/1/2021 thru 7/31/2022

	Current Month	Year to Date	Unused			
Budget	Actual	Actual	Budget	MTD%	YTD%	
Operating Revenue						
Water Income	1,400,000.00	139,116.66	959,226.68	(440,773.32)	9.9	68.5
Penalties	18,000.00	1,407.47	12,395.74	(5,604.26)	7.8	68.9
New Memberships	28,800.00	1,600.00	28,800.00		5.6	100.0
Sewer - Pensacola	2,790.00	82.62	2,528.84	(261.16)	3.0	90.6
Total Operating Revenue	1,449,590.00	142,206.75	1,002,951.26	(446,638.74)	9.8	69.2
Operating Expenses						
Water Purchases	35,000.00	3,014.28	22,514.64	12,485.36	8.6	64.3
Salary Expense	300,000.00	20,806.92	195,856.74	104,143.26	6.9	65.3
Payroll Tax Expense	24,000.00	1,682.02	16,356.79	7,643.21	7.0	68.2
Retirement Expense	12,000.00	832.28	7,834.30	4,165.70	6.9	65.3
Loan Payments	185,000.00	14,890.04	134,024.72	50,975.28	8.0	72.4
Utilities	75,000.00	7,818.18	61,897.16	13,102.84	10.4	82.5
Telephone	3,000.00	278.12	1,902.33	1,097.67	9.3	63.4
Maintenance and Materials	120,000.00	111,092.64	165,575.72	(45,575.72)	92.6	138.0
Chemicals and Lab Supplies	120,000.00	33,994.75	123,729.30	(3,729.30)	28.3	103.1
Office Supplies	4,000.00	101.12	4,268.67	(268.67)	2.5	106.7
Insurance	140,000.00	7,275.10	93,566.72	46,433.28	5.2	66.8
Engineering	25,000.00		525.00	24,475.00		2.1
Professional Fees	10,000.00		4,897.30	5,102.70		49.0
Travel Expenses	6,000.00	250.00	3,700.00	2,300.00	4.2	61.7
License Renewal / Training	900.00	138.00	276.00	624.00	15.3	30.7
Automobile Expense	20,000.00	5,477.04	14,622.72	5,377.28	27.4	73.1
Uniforms and Floor Mats	9,500.00	621.07	6,433.28	3,066.72	6.5	67.7
Bank Charges and Fees	500.00		67.50	432.50		13.5
Computer	2,000.00	226.80	1,303.80	696.20	11.3	65.2
Postage	8,000.00		7,515.00	485.00		93.9
Miscellaneous Expense	25,000.00	7,916.30	21,091.33	3,908.67	31.7	84.4
Total Operating Expenses	1,124,900.00	216,414.66	887,959.02	236,940.98	19.2	78.9
Net Operating Income(Loss)	324,690.00	(74,207.91)	114,992.24	(209,697.76)	-22.9	35.4
Other Income						
Interest Income	9,500.00	892.32	8,066.72	(1,433.28)	9.4	84.9
Miscellaneous Income	6,000.00	360.00	4,936.52	(1,063.48)	6.0	82.3
Capital Improvements		67,923.11	151,120.11	(151,120.11)		
Net Income(Loss) - w/ Capital Improver	340,190.00	(140,878.70)	(23,124.63)	(363,314.63)	-41.4	-6.8

MANAGER'S REPORT

August 11, 2022

For the Month of July, 2022

Meters Set: Toews; R. Frisen

Water Quality:

- A) TOC samples: 48%**
- B) TTHM & HAA5:**
- C) Total Coliform: All Good**
- D) Other:**

Projects:

We have finished the install on the 4" loop line on 445 Rd. We also found a leak in the area that increased our pressure from 30 psi to 40 psi. After the new line was activated, the pressure went up to 50 psi. We also finished the cleanout on the sludge ponds. We are still waiting on parts to start the radio read for customer meters.

We had a Sanitary Survey from the DEQ on April 25th. I have received the report and there are 26 items that require attention. I have most of the items either corrected or scheduled to be corrected. The towers are scheduled for the first part of September and David is trying to work us in for his part. We also got the parts to fix the surface wash on filter 2.

Last month we repaired 6 water leaks, changed 2 regulators, set 2 meters, moved 0 meters, replaced 0 meter cans, changed 1 cut-off valves, and processed 115 locates. The total water loss for last month was 33%, and the adjusted after leak repairs was 28%. We have kept our leaks fairly well under control and will continue to look for water loss.