

RURAL WATER DISTRICT NO. 6
MAYES COUNTY
9165 N. 440
Big Cabin OK 74332-8133
(918) 785-2950

MINUTES OF REGULAR MEETING August 10, 2017

The Board of Directors regular meeting of Rural Water District No. 6, Mayes County, OK, was called to order by Chairman Granville Martin, on Thursday, August 10 2017, at 7:30 pm. in the District Office. The August 10, 2017 regular meeting agenda was posted in compliance with the Oklahoma Open Meeting Act.

Members present: Granville Martin, Joe Paysinger, David Allsup, Clifton Biggs, Herb Goff, Bill Fairsheets, Dale Countryman, Larry Farlow and Steve Hall

Members absent: None

Reading of Minutes:

Dale Countryman made the motion, seconded by Bill Fairsheets to waive the reading of the July 13, 2017 regular meeting minutes. All members present were polled. There were no objections. Motion passed.

Financial Report: (see attached report)

Larry Farlow made the motion, seconded by Dale Countryman to approve the financial report and to pay the bills. All members present were polled. There were no objections. Motion passed.

Public Participation (5 minute limit): None

Discuss and take action on managers and employees salary raise:

Chairman Martin asked Plant Manager (Doug Ray) about raise for employees. Doug Ray suggested a 50 cent raise across the board. After some consideration Clifton Biggs made motion seconded by Larry Farlow to approve a 50 cent raise for all employees. There were no objections when Board was polled. Motion Passed

Board then discussed Managers pay raise. Chairman Martin suggested \$200 a month raise due to performance in duties. Larry Farlow made the motion seconded by Clifton Biggs to give Doug Ray a \$200 a month pay raise. Board was polled and all approved.

Gary Utter, Engineer's report:

Gary stated that they have been working on bid package for Leisure Land project.

Plant and Sewer Reports: (see attached reports)

Doug gave all board members a copy of the plant and sewer reports. He answered any questions that were asked.

Approve Monthly Purchase Orders:

Larry Farlow made the motion, seconded by Clifton Biggs to approve the Monthly Purchase Orders. All members present were polled. There were no objections. Motion passed.

Approve New Memberships, Transfers, etc:

Herb Goff made the motion, seconded by Bill Fairsheets to approve the following:

New memberships:

Melinda Hauenstein - Lakeside North

Ken Reynolds - E. 470 Rd.

Steven Rudd - Utopia Heights

Ron & Tracy Schroeder - Cori Lane

Cancel Membership:

#1557 - Sherrie Neighbors - By request

#1698 - Charles Cooper - 6 months delinquent

Transfers:

Clifford or Marsha Mines to John Davita

Robert M. Brown to Melanie Downs

Robert Jenks to Valerie McGouldrick

Susan Rhodes Real Estate Co. to Clara S. Mertens

All members present were polled. There were no objections. Motion passed.

Old Business: None

New Business: None

Herb Goff made the motion, seconded by Bill Fairsheets to adjourn. All members present were polled. There were no objections. Motion passed.

Chairman

Secretary

Mayes Co RWD 6

GL INCOME - 11/1/2016 thru 7/31/2017

	Budget	Current Month Actual	Year to Date Actual	Unused Budget	MTD%	YTD%
Operating Revenue						
Water Income	1,300,000.00	105,311.83	908,126.16	(391,873.84)	8.1	69.9
Penalties	22,000.00	1,661.35	15,013.18	(6,986.82)	7.6	68.2
New Memberships	25,000.00	4,000.00	22,400.00	(2,600.00)	16.0	89.6
Sewer - Pensacola	3,500.00	(7.90)	2,481.40	(1,018.60)	-0.2	70.9
Total Operating Revenue	1,350,500.00	110,965.28	948,020.74	(402,479.26)	8.2	70.2
Operating Expenses						
Water Purchases	32,000.00	2,085.82	22,100.54	9,899.46	6.5	69.1
Salary Expense	275,000.00	20,780.76	195,555.77	79,444.23	7.6	71.1
Payroll Tax Expense	22,000.00	1,650.82	16,138.96	5,861.04	7.5	73.4
Retirement Expense	10,000.00	831.23	7,747.40	2,252.60	8.3	77.5
Loan Payments	190,000.00	14,974.29	133,830.29	56,169.71	7.9	70.4
Utilities	85,000.00	8,117.33	64,688.09	20,311.91	9.5	76.1
Telephone	3,000.00	203.77	1,838.88	1,161.12	6.8	61.3
Maintenance and Materials	100,000.00	8,867.19	148,162.44	(48,162.44)	8.9	148.2
Chemicals and Lab Supplies	125,000.00	3,219.00	71,229.93	53,770.07	2.6	57.0
Office Supplies	5,000.00	124.90	4,040.61	959.39	2.5	80.8
Insurance	150,000.00	2,861.69	97,606.21	52,393.79	1.9	65.1
Engineering	25,000.00		9,650.00	15,350.00		38.6
Professional Fees	10,000.00	1,400.00	7,408.44	2,591.56	14.0	74.1
Travel Expenses	7,000.00	350.00	3,850.00	3,150.00	5.0	55.0
License Renewal / Training	600.00		568.00	32.00		94.7
Automobile Expense	10,000.00	345.00	8,676.22	1,323.78	3.5	86.8
Uniforms and Floormats	7,000.00	538.52	5,162.88	1,837.12	7.7	73.8
Bank Charges and Fees	2,500.00	76.25	1,007.37	1,492.63	3.1	40.3
Computer	2,500.00	222.80	2,441.10	58.90	8.9	97.6
Postage	8,000.00	245.00	5,807.80	2,192.20	3.1	72.6
Miscellaneous Expense	25,000.00		13,993.18	11,006.82		56.0
Total Operating Expenses	1,094,600.00	66,894.37	821,504.11	273,095.89	6.1	75.1
Net Operating Income(Loss)	255,900.00	44,070.91	126,516.63	(129,383.37)	17.2	49.4
Other Income						
Interest Income	6,000.00	482.02	4,772.11	(1,227.89)	8.0	79.5
Miscellaneous Income	7,000.00	360.00	3,680.00	(3,320.00)	5.1	52.6
Net Income(Loss) - Before Depreciation Exp	268,900.00	44,912.93	134,968.74	(133,931.26)	16.7	50.2
Depreciation Expense	296,475.00	24,738.00	222,642.00	73,833.00	8.3	75.1
Net Income(Loss) - After Depreciation Exp	(27,575.00)	20,174.93	(87,673.26)	(60,098.26)	-73.2	317.9
Capital Improvements			226,789.05	(226,789.05)		
Net Income(Loss) - w/ Capital Improvemen	(27,575.00)	20,174.93	(314,462.31)	(286,887.31)	-73.2	1,140.4

MANAGER'S REPORT

August 10, 2017

For the Month of July, 2017

Meters Set: A. Koehn, A. Ball, M. Tolbert, C. Stutzman, D. Weston

Water Quality:

TOC samples: 57%

TTHM & HAA5:

Total Coliform All passed

Other:

Projects:

We pulled the lake pumps on the 19th of July to replace the defective pumps. We expected the job to take about 6 hours to complete but ran into several complications and ended up taking 10 hours. We were only able to replace one of the pumps, so we are going to schedule another day to replace the remaining bad pump. We believe that the job will only take about 5 to 6 hours the next time now that we know what to expect.

After looking further at the Leisure Land project, Gary and I decided that we do not need to run this project through a DEQ permit. I am finalizing the construction details now and we will get this out to bids shortly. We expect to have a recommendation for the successful bidder at the October board meeting. I had several conversations with the DEQ on the upcoming water testing in October. We will initially only be taking E-Coli testing instead of Cryptosporidium testing. The only problem is we will have to take a sample every two weeks instead of twice per month. This means only 12 of the 26 samples fall on our normal pickup dates. I will have to take the rest of the samples to Tulsa on the other 14 Mondays.

Last month we repaired 9 water leaks, changed 4 regulators, set 5 meters, and changed 1 cut-off valves, and replaced 3 meter cans. The total water loss for last month was 37%, and the adjusted after leak repairs was 24%. We have made significant progress on our water loss the last month. We also discovered that the loss in area 11-A was possibly being caused by the pump station at Wolfcreek. We discovered a plugged line that was giving a false pressure reading and forcing the station to push out more water than was needed. We had a similar situation at the Greenbrier station a few months ago. Because of this we checked the control lines on all the pump stations and towers to insure we did not have this problem anywhere else.