

RURAL WATER DISTRICT NO. 6
MAYES COUNTY
9165 N. 440
Big Cabin OK 74332-8133
(918) 785-2950

MINUTES OF REGULAR MEETING APRIL 7, 2022

The Board of Directors regular meeting of Rural Water District No. 6, Mayes County, OK, was called to order by Chairman Steve Hall, on Thursday, April 7, 2022, at 7:30 pm. in the District Office. The April 7, 2022 regular meeting agenda was posted in compliance with the Oklahoma Open Meeting Act.

Members present: Steve Hall, Dale Countryman, Bill Fairsheets, Joe Paysinger
John McIntire, Gary Utter, Mikel McDowell, Steven King, Donna Biggs

Members absent:

Reading of Minutes:

Steve Hall called for reading of regular meeting minutes for March 10, 2022. Steven King made the motion, seconded by Bill Fairsheets to waive the reading of the March 10, 2022 regular minutes and to approve them as presented. All members present were polled. There were no objections. Motion passed.

Financial Report: (see attached report)

Joe Paysinger made the motion, seconded by Steven King to approve the financial report and to pay the bills. All members present were polled. There were no objections. Motion passed.

Public Participation (5 minute limit): None

Discuss and take action for purchasing a generator for office:

Doug let the board know that he had received a proposed quote from Clifford Power. Price was \$42,516.00 for a 35 KW Generac Industrial Generator. Mikel McDowell made the motion, seconded by Bill Fairsheets to table purchasing of generator until more prices are received. All members present were polled. There were no objections. Motion passed.

Discuss and take action on cost of living adjustment:

After discussing cost of living. Joe Paysinger made the motion, seconded by Donna Biggs to approve a \$1.00 per hour cost of living adjustment for all employees. All members present were polled. There were no objections. Motion passed.

Plant and Sewer Reports: (see attached report)

Doug Ray gave plant and sewer reports. He answered any question that were asked.

Approve Monthly Purchase Orders:

Joe Paysinger made the motion, seconded by Bill Fairsheets to approve the Monthly Purchase Orders. All members present were polled. There were no objections. Motion passed.

Approve New Memberships, Transfers, etc:

Bill Fairsheets made the motion, seconded by John McIntire to approve the following:

New Members:

Caley Gregory - S. 4440 Rd. - was tap here before
Bryce Kerns - E. 520 Rd.
Grand River Dam Authority - was tap here before (Snowdale State Park)
Troy Brooks - Cozy Cove - was tap here before

Cancell Membership:

#765 - Trudy Barker - 6 months delinquent
#2386 - Terri Clark - 6 months delinquent
#35 - Milo Dean - 6 months delinquent

Transfers:

William S. Haller & Tracy E. Boucher to Joe & Elizabeth Corah
Jim Stotts to Kemberly Gessell
Howard M. & J. Elaine Evans to Todd & Angela Jones
Lake Hudson Inn LLC % John C. Buckbee to Lake Hudson Inn LLC % Maris McGuire
Katie Langley to Lonnie Mast
John & Carla Roberts to William Riley & Rachel Reed
Joyce Howell to Brian K. Richmond
Rolley Simpson to Daniel & Diane Stanton
Lisa & Tom Nix to Megan Still
Carol Corr to Jon Derek Walla & Stephanie Ann Tuller
Carlton L. Coblentz to Timothy Wayne Ward
Melinda Hauenstein to Sam & LeAnn Wilson

All members present were polled. There were no objections. Motion passed.

Old Business: Prices were received for the 4" waterline extension, along N. 4450 Road. L & F Construction's price was \$12.88 per ft including pipe, Ball Homes & Construction LLC was \$7.50 per ft and Rural Water District would supply the pipe, at \$4.00 per ft. Steven King made the motion, seconded by Joe Paysinger to hire Ball Homes & Construction LLC to install 4 inch waterline extension, along N. 4450 Road. All members present were polled. There were no objections. Motion passed.

Unforeseen Business: None

Joe Payinger made the motion, seconded by Steven King to adjourn. All members present were polled. There were no objections. Motion Passed.

Chairman

Secretary

Mayes Co RWD 6

GL INCOME - 11/1/2021 thru 3/31/2022

	Budget	Current Month Actual	Year to Date Actual	Unused Budget	MTD%	YTD%
Operating Revenue						
Water Income	1,400,000.00	97,923.13	514,028.01	(885,971.99)	7.0	36.7
Penalties	18,000.00	1,414.51	7,366.70	(10,633.30)	7.9	40.9
New Memberships	28,800.00	3,200.00	16,000.00	(12,800.00)	11.1	55.6
Sewer - Pensacola	2,790.00	321.94	1,454.38	(1,335.62)	11.5	52.1
Total Operating Revenue	1,449,590.00	102,859.58	538,849.09	(910,740.91)	7.1	37.2
Operating Expenses						
Water Purchases	35,000.00	2,325.24	12,309.48	22,690.52	6.6	35.2
Salary Expense	300,000.00	19,137.92	114,181.81	185,818.19	6.4	38.1
Payroll Tax Expense	24,000.00	1,655.40	9,504.34	14,495.66	6.9	39.6
Retirement Expense	12,000.00	765.52	4,567.29	7,432.71	6.4	38.1
Loan Payments	185,000.00	14,890.04	74,464.56	110,535.44	8.0	40.3
Utilities	75,000.00	6,664.40	34,325.96	40,674.04	8.9	45.8
Telephone	3,000.00	200.38	1,016.29	1,983.71	6.7	33.9
Maintenance and Materials	120,000.00	9,791.33	29,243.32	90,756.68	8.2	24.4
Chemicals and Lab Supplies	120,000.00	8,978.15	45,946.43	74,053.57	7.5	38.3
Office Supplies	4,000.00	667.21	3,231.39	768.61	16.7	80.8
Insurance	140,000.00	7,048.86	64,466.32	75,533.68	5.0	46.0
Engineering	25,000.00	525.00	525.00	24,475.00	2.1	2.1
Professional Fees	10,000.00		3,397.30	6,602.70		34.0
Travel Expenses	6,000.00	350.00	2,300.00	3,700.00	5.8	38.3
License Renewal / Training	900.00			900.00		
Automobile Expense	20,000.00	671.42	5,943.22	14,056.78	3.4	29.7
Uniforms and Floor Mats	9,500.00	755.51	3,777.27	5,722.73	8.0	39.8
Bank Charges and Fees	500.00	30.00	52.50	447.50	6.0	10.5
Computer	2,000.00	100.00	650.40	1,349.60	5.0	32.5
Postage	8,000.00	3,000.00	6,080.00	1,920.00	37.5	76.0
Miscellaneous Expense	25,000.00	40.01	6,918.05	18,081.95	0.2	27.7
Total Operating Expenses	1,124,900.00	77,596.39	422,900.93	701,999.07	6.9	37.6
Net Operating Income(Loss)	324,690.00	25,263.19	115,948.16	(208,741.84)	7.8	35.7
Other Income						
Interest Income	9,500.00	821.79	4,435.76	(5,064.24)	8.7	46.7
Miscellaneous Income	6,000.00	420.00	2,996.52	(3,003.48)	7.0	49.9
Capital Improvements			81,697.00	(81,697.00)		
Net Income(Loss) - w/ Capital Improver	340,190.00	26,504.98	41,683.44	(298,506.56)	7.8	12.3

MANAGER'S REPORT

April 07, 2022

For the Month of March, 2022

Meters Set: M. Masterson; C. Gregory; J. Willis; M. Pendergraft

Water Quality:

- A) TOC samples: 39%**
- B) TTHM & HAA5:**
- C) Total Coliform: All Good**
- D) Other:**

Projects:

We have received the DEQ permit to be able to clean out our sludge ponds. I have talked to the contractor and he is sending a quote. We will also use the 40 acres west of the plant to put the sludge on. I got permission from Forrest Green for this. I have a couple of quotes on installing the 4" line and am getting easements signed now. We should be able to start this as soon as we can get the pipe. It may be the middle of May before we can get it.

We are waiting on the parts to fix the bad valve on the surface wash for filter 2. I am ordering a new Altitude valve for the Northwest tower and then will have the old valve rebuilt so we can have a spare. I also talked to the crew on cleaning our water towers and they think the end of May will be as quick as they can get to it.

Last month we repaired 6 water leaks, changed 2 regulators, set 4 meters, moved 0 meters, replaced 0 meter cans, changed 0 cut-off valves, and processed 36 locates. The total water loss for last month was 49%, and the adjusted after leak repairs was 40%. We have kept our leaks fairly well under control and will continue to look for water loss.