

RURAL WATER DISTRICT NO. 6
MAYES COUNTY
9165 N. 440
Big Cabin OK 74332-8133
(918) 785-2950

MINUTES OF REGULAR MEETING September 7, 2017

The Board of Directors regular meeting of Rural Water District No. 6, Mayes County, OK, was called to order by Chairman Granville Martin, on Thursday, September 7, 2017, at 7:30 pm. in the District Office. The September 7, 2017 regular meeting agenda was posted in compliance with the Oklahoma Open Meeting Act.

Members present: Granville Martin, Joe Paysinger, David Allsup, Clifton Biggs, Herb Goff, Bill Fairsheets, Dale Countryman and Larry Farlow

Members absent: Steve Hall

Reading of Minutes:

Larry Farlow made the motion, seconded by Bill Fairsheets to waive the reading of the August 10, 2017 regular meeting minutes. All members present were polled. There were no objections. Motion passed.

Financial Report: (see attached report)

Larry Farlow made the motion, seconded by Dale Countryman to approve the financial report and to pay the bills. All members present were polled. There were no objections. Motion passed.

Public Participation (5 minute limit): None

Discuss and take action on lawn service: (see attachment)

Lawn Care discussion put on hold for further study.

Gary Utter, Engineer's report:

Gary reported the the Leisure Land project is going out for bid and should have the winning bidder by next months board meeting.

Plant and Sewer Reports: (see attached reports)

Doug gave all board members a copy of the plant and sewer reports. He answered any questions that were asked.

Approve Monthly Purchase Orders:

Larry Farlow made the motion, seconded by Bill Fairsheets to approve the Monthly Purchase Orders. All members present were polled. There were no objections. Motion passed.

Approve New Memberships, Transfers, etc:

Bill Fairsheets made the motion, seconded by Dale Countryman to approve the following:

New memberships:

Matt Dodge - S. 4450 Rd. - was tap here before
Tony Rosebrough - N. 440

Cancel Membership:

#1759 - Dale Conner - 6 months delinquent

Transfers:

Robert & Billie Davis to Roger & Christine Bussan
James R. Harrison to Carolyn Davies
Gary N. Utter to Keith Hawks
Mark Shellenbarger to Marshall Lundy
Wallace J. & Phyliss A. Baker to Robert Morris & Denise Daniels
Patricia Locke to Raymond & Leslie Reim
Johnny & Nicole Bark to J.R. Wood

All members present were polled. There were no objections. Motion passed.

Old Business: None

New Business: None

Joe Paysinger made the motion, seconded by Bill Fairsheets to adjourn. All members present were polled. There were no objections. Motion passed.

Chairman

Secretary

Mayes Co RWD 6

GL INCOME - 11/1/2016 thru 8/31/2017

	Budget	Current Month Actual	Year to Date Actual	Unused Budget	MTD%	YTD%
Operating Revenue						
Water Income	1,300,000.00	127,422.80	1,035,548.96	(264,451.04)	9.8	79.7
Penalties	22,000.00	1,864.15	16,871.66	(5,128.34)	8.5	76.7
New Memberships	25,000.00	2,400.00	24,800.00	(200.00)	9.6	99.2
Sewer - Pensacola	3,500.00	487.11	2,968.51	(531.49)	13.9	84.8
Total Operating Revenue	1,350,500.00	132,174.06	1,080,189.13	(270,310.87)	9.8	80.0
Operating Expenses						
Water Purchases	32,000.00	2,528.90	24,629.44	7,370.56	7.9	77.0
Salary Expense	275,000.00	20,863.12	216,418.89	58,581.11	7.6	78.7
Payroll Tax Expense	22,000.00	1,614.22	17,753.18	4,246.82	7.3	80.7
Retirement Expense	10,000.00	834.52	8,581.92	1,418.08	8.3	85.8
Loan Payments	190,000.00	14,974.29	148,804.58	41,195.42	7.9	78.3
Utilities	85,000.00	8,078.10	72,766.19	12,233.81	9.5	85.6
Telephone	3,000.00	203.11	2,041.99	958.01	6.8	68.1
Maintenance and Materials	100,000.00	11,740.86	159,903.30	(59,903.30)	11.7	159.9
Chemicals and Lab Supplies	125,000.00	16,071.08	87,301.01	37,698.99	12.9	69.8
Office Supplies	5,000.00	79.19	4,119.80	880.20	1.6	82.4
Insurance	150,000.00	9,442.16	107,048.37	42,951.63	6.3	71.4
Engineering	25,000.00	6,405.00	16,055.00	8,945.00	25.6	64.2
Professional Fees	10,000.00		7,408.44	2,591.56		74.1
Travel Expenses	7,000.00	450.00	4,300.00	2,700.00	6.4	61.4
License Renewal / Training	600.00		568.00	32.00		94.7
Automobile Expense	10,000.00	2,071.43	10,747.65	(747.65)	20.7	107.5
Uniforms and Floormats	7,000.00	673.15	5,836.03	1,163.97	9.6	83.4
Bank Charges and Fees	2,500.00	188.30	1,195.67	1,304.33	7.5	47.8
Computer	2,500.00	100.00	2,541.10	(41.10)	4.0	101.6
Postage	8,000.00	2,500.00	8,307.80	(307.80)	31.3	103.8
Miscellaneous Expense	25,000.00		13,993.18	11,006.82		56.0
Total Operating Expenses	1,094,600.00	98,817.43	920,321.54	174,278.46	9.0	84.1
Net Operating Income(Loss)	255,900.00	33,356.63	159,867.59	(96,032.41)	13.0	62.5
Other Income						
Interest Income	6,000.00	506.87	5,278.98	(721.02)	8.4	88.0
Miscellaneous Income	7,000.00	330.00	4,010.00	(2,990.00)	4.7	57.3
Net Income(Loss) - Before Depreciation Exp	268,900.00	34,193.50	169,156.57	(99,743.43)	12.7	62.9
Depreciation Expense	296,475.00	24,738.00	247,380.00	49,095.00	8.3	83.4
Net Income(Loss) - After Depreciation Exp	(27,575.00)	9,455.50	(78,223.43)	(50,648.43)	-34.3	283.7
Capital Improvements			226,789.05	(226,789.05)		
Net Income(Loss) - w/ Capital Improvemen	(27,575.00)	9,455.50	(305,012.48)	(277,437.48)	-34.3	1,106.1

Mayes Co. RWD #6

Mowing Services

For the last three years, we have paid \$9,450, \$8,025, and so far this year \$6,675 to have the grounds mowed. We originally started having mowing done because we were short handed and only had a 46" riding mower which required mowing to be done daily for about 2 hours per day. We now have enough personnel on hand because we took on an extra person for meter reading in house and we have made significant progress on water loss which gives us enough free time to bring the mowing back in house.

I have looked at commercial zero turn mowers at several retailers. Atwoods has Swisher brand mowers, a 54" runs from \$5599 to \$7599 and 60" mowers from \$6549 to \$7949. Orshlen's only has a 60" Troy-bilt at \$3499 but it is not as heavily built. Tractor Supply carries BadBoy mowers with a 54" at \$3499 and a 60' at \$4999, these are exceptionally well built mowers. I would recommend the BadBoy mowers, one 54' and one 60" to handle our requirements. The two mowers would total \$8498 and should last for 5 to 7 years.

If you should decide to handle our mowing in house again, the cost of the mowers would be the same as our cost for one years worth of services, and for the next few years we would only have some maintenance costs of approximately \$350 per year for blades and oil changes. We would not be using any overtime to mow, only use the extra time during the week that I, or the other employees have.

MANAGER'S REPORT

September 07, 2017

For the Month of August, 2017

Meters Set: C. Wild, K. Reynolds, M. Dodge

Water Quality:

TOC samples: 55%

TTHM & HAA5:

Total Coliform All passed

Other:

Projects:

We are going to schedule a day in the next 2 to 3 weeks to replace the remaining bad lake pump. I expect the process will go much smoother this time around. Chris Canida and myself went to the fall conference at Western Hills last week for renewal training. We set through an interesting class with USDA. They were talking on debt loads and ratios along with water loss. The example used was a system about the same size as ours and that system had a yearly average loss of 30%. What was shocking was they admitted that is a realistic loss for the size and age of system. They said they expect 10% on small or brand new systems, but age and amount of line affect loss. I still am shooting for 20 to 25% for our system as a real target.

The water line replacement at Leisure Land is now in process of being advertised and we will have a bid opening and recommended bidder before next months meeting. Once we get going on this project, I will start looking for the next area we will want to replace lines. I have a couple of places in mind already, but I will wait until the end of the fiscal year so I can track all the leaks from the last year to see if a pattern emerges anywhere.

Last month we repaired 9 water leaks, changed 8 regulators, set 3 meters, and changed 0 cut-off valves, and replaced 0 meter cans. The total water loss for last month was 37%, and the adjusted after leak repairs was 24%. We have made significant progress on our water loss the last month. We had trouble with the master meter in Area 7-A not reading right. When it was checked it ended up simply having some shavings stopping it. Once it was repaired we noticed the amount going through had gone up and we did track down a leak in a field. This should help on loss in this area. The pumps are definitely running slower at the Wolfcreek pump station now so next months readings will tell us if we really made a difference in loss in Area 11-A. I am not totally convinced that the loss in Area 3. The pumps are not running as hard as they should be for this much loss. I am going to do some research on the meter that is installed there to see if it could be reading high.