

RURAL WATER DISTRICT NO. 6
MAYES COUNTY
9165 N. 440
Big Cabin OK 74332-8133
(918) 785-2950

MINUTES OF REGULAR MEETING February 8, 2018

The Board of Directors regular meeting of Rural Water District No. 6, Mayes County, OK, was called to order by Chairman Granville Martin, on Thursday, February 8, 2018, at 7:30 pm. in the District Office. The February 8, 2018 regular meeting agenda was posted in compliance with the Oklahoma Open Meeting Act.

Members present: Joe Paysinger, Granville Martin, David Allsup, Clifton Biggs,
Bill Fairsheets, Dale Countryman, Herb Goff and Larry Farlow

Members absent: Steve Hall

Reading of Minutes:

Larry Farlow made the motion, seconded by Bill Fairsheets to waive the reading of the January 11, 2018 regular meeting minutes. All members present were polled. There were no objections. Motion passed.

Financial Report: (see attached report)

Larry Farlow made the motion, seconded by Bill Fairsheets to approve the financial report and to pay the bills. All members present were polled. There were no objections. Motion passed.

Public Participation (5 minute limit): None

Bob Brandon - Water Line

Plant Manager Doug Ray explained that Bob Brandon had a meter placed at his property line and ran approximately 1000' of 2" pipe to his house. Now he wanted to add four or five lots requiring meters. In order for Rural Water District No.6 to add meters he needs to deed this current line to Rural Water District No. 6 and move meters. Motion was made by Herb Goff seconded, by Larry Farlow. Board was polled and all approved.

Discuss and take action to hire replacement for Jordan Jeffers:

It was decided that the Board needed to have an executive session to discuss Replacement of Jordan Jeffers. Executive session was scheduled for February 13, 2018 at 7:30 pm.

Gary Utter, Engineer's report:

Gary discussed Leisure Land project saying the project is going well and that it is 90% complete.

Plant and Sewer Reports: (see attached reports)

Doug gave report on Plant and Sewer. In addition he talked to the board of two projects for the future that he is looking into.

Approve Monthly Purchase Orders:

Dale Countryman made the motion, seconded by Bill Fairsheets to approve the Monthly Purchase Orders. All members present were polled. There were no objections. Motion passed

Approve New Memberships, Transfers, etc:

Joe Paysinger made the motion, seconded by Dale Countryman to approve the following:

New memberships:

Norman & Tammy McCully - Cedar Crest Shores

Cancel Membership:

#1575 - Pauline Sparks - by request

#1418 - Charles Don Crook - 6 months delinquent

#1471 - Randy or Jerri Ooten - 6 months delinquent

Transfers:

Jim Lynda Grisetti to Gary or Judy A. Gregory

DeWayne or Nancy Allen to Keith or Terri Hurdlebrink

John T. Ramsey Jr. to Dennis or Sharon Troyer

John or Donna J. Willis to David or Tillie Webb

Robert A. Gregoire to Babo or Nancy Yang

All members present were polled. There were no objections. Motion passed.

Old Business: None

New Business: None

Herb Goff made the motion, seconded by Joe Paysinger to adjourn. All members present were polled. There were no objections. Motion passed.

Chairman

Secretary

Mayes Co RWD 6

GL INCOME - 11/1/2017 thru 1/31/2018

	Budget	Current Month Actual	Year to Date Actual	Unused Budget	MTD%	YTD%
Operating Revenue						
Water Income	1,272,000.00	114,510.24	310,268.09	(961,731.91)	9.0	24.4
Penalties	22,000.00	1,623.09	5,133.82	(16,866.18)	7.4	23.3
New Memberships	25,000.00	3,200.00	5,600.00	(19,400.00)	12.8	22.4
Sewer - Pensacola	3,500.00	219.32	1,645.70	(1,854.30)	6.3	47.0
Total Operating Revenue	1,322,500.00	119,552.65	322,647.61	(999,852.39)	9.0	24.4
Operating Expenses						
Water Purchases	32,000.00	2,551.23	6,417.40	25,582.60	8.0	20.1
Salary Expense	275,000.00	21,515.33	63,436.92	211,563.08	7.8	23.1
Payroll Tax Expense	22,000.00	1,861.14	5,068.22	16,931.78	8.5	23.0
Retirement Expense	11,000.00	860.60	2,537.46	8,462.54	7.8	23.1
Loan Payments	190,000.00	15,065.13	45,195.39	144,804.61	7.9	23.8
Utilities	87,000.00	7,847.64	24,508.06	62,491.94	9.0	28.2
Telephone	3,000.00	204.92	599.55	2,400.45	6.8	20.0
Maintenance and Materials	100,000.00	14,927.15	26,630.48	73,369.52	14.9	26.6
Chemicals and Lab Supplies	125,000.00	16,402.63	27,528.19	97,471.81	13.1	22.0
Office Supplies	5,000.00	122.74	2,202.83	2,797.17	2.5	44.1
Insurance	160,000.00	33,809.66	52,693.98	107,306.02	21.1	32.9
Engineering	20,000.00	840.00	3,820.00	16,180.00	4.2	19.1
Professional Fees	10,000.00		4,772.00	5,228.00		47.7
Travel Expenses	6,000.00	450.00	1,318.80	4,681.20	7.5	22.0
License Renewal / Training	600.00			600.00		
Automobile Expense	12,000.00	6,313.27	9,191.56	2,808.44	52.6	76.6
Uniforms and Floormats	7,100.00	582.94	1,867.97	5,232.03	8.2	26.3
Bank Charges and Fees	2,500.00		70.50	2,429.50		2.8
Computer	2,500.00	223.16	446.61	2,053.39	8.9	17.9
Postage	8,500.00	2,500.00	2,745.00	5,755.00	29.4	32.3
Miscellaneous Expense	25,000.00	50.00	6,542.95	18,457.05	0.2	26.2
Total Operating Expenses	1,104,200.00	126,127.54	287,593.87	816,606.13	11.4	26.0
Net Operating Income(Loss)	218,300.00	(6,574.89)	35,053.74	(183,246.26)	-3.0	16.1
Other Income						
Interest Income	6,500.00	508.78	1,661.73	(4,838.27)	7.8	25.6
Miscellaneous Income	6,000.00	1,860.00	4,660.04	(1,339.96)	31.0	77.7
Net Income(Loss) - Before Depreciation Exp	230,800.00	(4,206.11)	41,375.51	(189,424.49)	-1.8	17.9
Depreciation Expense	311,316.00	25,943.00	77,829.00	233,487.00	8.3	25.0
Net Income(Loss) - After Depreciation Exp	(80,516.00)	(30,149.11)	(36,453.49)	44,062.51	37.4	45.3
Capital Improvements		37,963.53	106,663.53	(106,663.53)		
Net Income(Loss) - w/ Capital Improvements	(80,516.00)	(68,112.64)	(143,117.02)	(62,601.02)	84.6	177.7

MANAGER'S REPORT

February 08, 2018

For the Month of January, 2018

Meters Set: J. McLeland, C. Collins, W. Paul, B. Shrum

Water Quality:

TOC samples: 71%

TTHM & HAA5:

Total Coliform All passed

Other:

Projects:

Everything at the plant is running well at this time. I am still waiting on our new sludge pump to replace the one that froze and cracked. Jordan Jeffers has quit us. His two week notice is up today, Thursday the 8th. I have had a few applications come in and have picked a replacement to be approved by the board of directors. He would be able to start next week. I have received our 2 post lift for the shop and am almost finished installing it. I just need our electrician to come out now and wire it up.

The water line replacement at Leisure Land is going well so far. They have finished installing all the line and will be flushing and getting the tests done next week. We can then start switching all the services over to the new line. This will take at least to the end of February. I have decided where to start our next line replacement. With your approval, we will add a 4" loop line from the south towers down to Wolf Creek. This will also allow us to kill a 2" line that runs across a pasture and move about 8 meters from an old 2' pvc line.

Last month we repaired 20 water leaks, changed 4 regulators, set 4 meters, and changed 2 cut-off valves, and replaced 1 meter can. The total water loss for last month was 42%, and the adjusted after leak repairs was 30%. We had leaks scattered all over the district this last month. We also had 6 leaks to repair in Leisure Land. We have also found a couple of leaks that were not surfacing in Leisure Land so this project can not get done soon enough. There is no telling how many more leaks are currently going on the old lines.