

RURAL WATER DISTRICT NO. 6
MAYES COUNTY
9165 N. 440
Big Cabin OK 74332-8133
(918) 785-2950

MINUTES OF REGULAR MEETING December 7, 2017

The Board of Directors regular meeting of Rural Water District No. 6, Mayes County, OK, was called to order by Chairman Granville Martin, on Thursday, December 7, 2017, at 7:30 pm. in the District Office. The December 7, 2017 regular meeting agenda was posted in compliance with the Oklahoma Open Meeting Act.

Members present: Steve Hall, Joe Paysinger, Granville Martin, David Allsup,
Bill Fairsheets, Dale Countryman, Herb Goff and Larry Farlow

Members absent: Clifton Biggs

Reading of Minutes:

Joe Paysinger made the motion, seconded by Dale Countryman to waive the reading of the November 9, 2017 regular meeting minutes. All members present were polled. There were no objections. Motion passed.

Financial Report: (see attached report)

Larry Farlow made the motion, seconded by Joe Paysinger to approve the financial report and to pay the bills. All members present were polled. There were no objections. Motion passed.

Public Participation (5 minute limit): None

Gerald Shahan - Membership

Mr. Shahan requested the district to return his \$825 membership fee since he had not received a meter. In 2014 Mr. Shahan opted to hook on to his mother's meter and pay the additional \$825 to make Ava Blanchard's account commercial. Therefore sharing a meter. Board denied his request of refund.

Discuss and take action on approving 2018 Regular Meeting dates and Annual Meeting Dates:

Larry Farlow made the motion seconded by Bill Fairsheets to accept the 2018 regular meetings and annual meeting dates as presented (see attachment) Board was polled and all approved. Motion Passed.

Gary Utter, Engineer's report:

Gary discussed Leisure Land project stating project is about 15% done.

Plant and Sewer Reports: (see attached reports)

Doug gave report on Plant and Sewer. He answered any questions that were asked.

Approve Monthly Purchase Orders:

Larry Farlow made the motion, seconded by Herb Goff to approve the Monthly Purchase Orders. All members present were polled. There were no objections. Motion passed.

Approve 2017/2018 Blanket Purchase Orders:

Dale Countryman made the motion seconded by Larry Farlow to approve Blanket Purchase orders. All members present were polled. There were no objections. Motion passed.

Approve New Memberships, Transfers, etc:

Bill Fairsheets made the motion, seconded by Dale Countryman to approve the following:

New memberships:

Mark Lippe - Lakeside way north

Cancel Membership:

None

Transfers:

Cole or Kelli Mitchell to Hayes or April Culbertson

Curry Denton or Jennifer Crook to Sherry Hayes

Karen Friesen to Jason Mitchell

Douglas Russell to Thomas "Brett" or Kim Morgan

Gerald or Teresa Gregory to Michelle Scheetz

Lance Sutton to Sandra Skinner

All members present were polled. There were no objections. Motion passed.

Old Business: None

New Business: None

Granville Martin made the motion, seconded by Dale Countryman to adjourn. All members present were polled. There were no objections. Motion passed.

Chairman

Secretary

Mayes Co RWD 6

GL INCOME - 11/1/2017 thru 11/30/2017

	Budget	Current Month Actual	Year to Date Actual	Unused Budget	MTD%	YTD%
Operating Revenue						
Water Income	1,272,000.00	96,129.90	96,129.90	(1,175,870.10)	7.6	7.6
Penalties	22,000.00	2,091.48	2,091.48	(19,908.52)	9.5	9.5
New Memberships	25,000.00	1,600.00	1,600.00	(23,400.00)	6.4	6.4
Sewer - Pensacola	3,500.00	1,063.06	1,063.06	(2,436.94)	30.4	30.4
Total Operating Revenue	1,322,500.00	100,884.44	100,884.44	(1,221,615.56)	7.6	7.6
Operating Expenses						
Water Purchases	32,000.00	1,805.43	1,805.43	30,194.57	5.6	5.6
Salary Expense	275,000.00	21,106.73	21,106.73	253,893.27	7.7	7.7
Payroll Tax Expense	22,000.00	1,614.70	1,614.70	20,385.30	7.3	7.3
Retirement Expense	11,000.00	844.27	844.27	10,155.73	7.7	7.7
Loan Payments	190,000.00	15,065.13	15,065.13	174,934.87	7.9	7.9
Utilities	87,000.00	6,975.61	6,975.61	80,024.39	8.0	8.0
Telephone	3,000.00	196.41	196.41	2,803.59	6.5	6.5
Maintenance and Materials	100,000.00	7,076.94	7,076.94	92,923.06	7.1	7.1
Chemicals and Lab Supplies	125,000.00	8,009.48	8,009.48	116,990.52	6.4	6.4
Office Supplies	5,000.00	1,089.35	1,089.35	3,910.65	21.8	21.8
Insurance	160,000.00	9,442.16	9,442.16	150,557.84	5.9	5.9
Engineering	20,000.00			20,000.00		
Professional Fees	10,000.00	1,532.00	1,532.00	8,468.00	15.3	15.3
Travel Expenses	6,000.00	468.80	468.80	5,531.20	7.8	7.8
License Renewal/ Training	600.00			600.00		
Automobile Expense	12,000.00	320.29	320.29	11,679.71	2.7	2.7
Uniforms and Floormats	7,100.00	702.09	702.09	6,397.91	9.9	9.9
Bank Charges and Fees	2,500.00	70.50	70.50	2,429.50	2.8	2.8
Computer	2,500.00	100.00	100.00	2,400.00	4.0	4.0
Postage	8,500.00	245.00	245.00	8,255.00	2.9	2.9
Miscellaneous Expense	25,000.00	495.00	495.00	24,505.00	2.0	2.0
Total Operating Expenses	1,104,200.00	77,159.89	77,159.89	1,027,040.11	7.0	7.0
Net Operating Income(Loss)	218,300.00	23,724.55	23,724.55	(194,575.45)	10.9	10.9
Other Income						
Interest Income	6,500.00	544.64	544.64	(5,955.36)	8.4	8.4
Miscellaneous Income	6,000.00	390.00	390.00	(5,610.00)	6.5	6.5
Net Income(Loss) - Before Depreciation Exp	230,800.00	24,659.19	24,659.19	(206,140.81)	10.7	10.7
Depreciation Expense	311,316.00	25,943.00	25,943.00	285,373.00	8.3	8.3
Net Income(Loss) - After Depreciation Exp	(80,516.00)	(1,283.81)	(1,283.81)	79,232.19	1.6	1.6
Capital Improvements						
Net Income(Loss) - w/ Capital Improvements	(80,516.00)	(1,283.81)	(1,283.81)	79,232.19	1.6	1.6

RURAL WATER DISTRICT NO. 6

MAYES COUNTY

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Big Cabin OK 74332

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SUBJECT: SCHEDULE OF REGULAR MEETINGS, CALENDAR YEAR 2018

In accordance with HB 1417 of 1st. Regular Session of 36th. Oklahoma Leg. (1977, the following is a list of the regularly scheduled meetings to be held during 2018 for RURAL WATER DISTRICT NO. 6, MAYES COUNTY.

<u>DATE</u>		<u>TIME</u>	<u>PLACE OF MEETING</u>
JANUARY	11th.	7:30 P.M.	DISTRICT OFFICE, 6 miles
FEBRUARY	8th.	“	East of Adair or 7 miles West
MARCH	8th.	“	of Langley on Hwy. 28, then
APRIL	12th.	“	3/4 mile South
MAY	10th.	“	“
JUNE	7th.	“	“
JULY	12th.	“	“
AUGUST	9th.	“	“
SEPTEMBER	13th.	“	“
OCTOBER	11th.	“	“
NOVEMBER	8th.	“	“
DECEMBER	13th.	“	“

THE ANNUAL MEETING WILL BE HELD FEBRUARY 15, 2018, SAME TIME AND PLACE OF MEETING.

Name of person reporting dates:

Secretary

MANAGER'S REPORT
December 07, 2017

For the Month of November, 2017

Meters Set: K. White, J. Littlefield

Water Quality:

TOC samples: 48%

TTHM & HAA5:

Total Coliform All passed

Other: Nitrate/Nitrite passed

Projects:

We received the new turbidimeter for the plant and then ended up having to order a new control head for it too. It is working and reading correctly now.

The water line replacement at Leisure Land is going well so far. We have about 3000 feet of the 4" line in now and have all the bores for the 4" done. We will be starting on the 2" line install next week.

Last month we repaired 8 water leaks, changed 2 regulators, set 2 meters, and changed 1 cut-off valves, and replaced 0 meter cans. The total water loss for last month was 38%, and the adjusted after leak repairs was 29%. I have had a little trouble tracking water loss the last month, part of the reason is I rely on how much water is leaving the plant to judge between meter reads. Last month we dropped 6 million gallons going out but the customer use dropped 5 million gallons. You would think saving a million gallons would make the loss go down but as we process less water the percentage goes up a little. We are still finding and fixing leaks so we will just keep chipping away at it and keep replacing lines to further get the water loss down more. We haven't really had any major issues over the last couple of months.